



Broomfield Parish Council

Dear Councillors

You are summoned to attend the **Parish Council Meeting** of Broomfield Parish Council to be held on **Wednesday 14th October 2026 at 7.30pm** at Broomfield Village Hall for the transaction of business as set out below. Press and public are warmly invited to attend. Meeting packs for this agenda are available on the website www.broomfield-pc.gov.uk

Abi Wood, Clerk to the Council

- FC26/110 **To receive and approve apologies for absence**
- FC26/111 **To receive Councillors declarations of interests and dispensation requests**
- FC26/112 **To approve the minutes of the Parish Council Meeting held on 9th September 2026**
- FC26/113 **To hear from Essex Police and PCSO**
- FC26/114 **Public Participation session**
The session will last for 15 minutes, and the time will be distributed between those wishing to speak.
- FC26/115 **To receive a report from the County and City Council for items not on agenda**
- FC26/116 **To receive reports from Councillors on outside bodies**
- FC26/117 **To receive any matters for report (but not for resolution)**
- FC26/118 **Parish Council finances**
 - a) To approve the bank statement and reconciliation for September 2026
 - b) To note cashbook, income and expenditure and balance sheet for September 2026
- FC26/119 **Specific projects and discussions**
 - a) To arrange the Action Plan working group meetings (Cllr Bleet)
 - b) To confirm the Angel Meadow field hire fees for private events and football matches commencing April 2027 (Clerk)
 - c) To consider the following grant applications
 - a. Royal British Legion
 - b. Community Land Trust
 - d) To follow up on the Village survey (Cllr Bleet)
 - e) To adopt a Developer Engagement policy (Clerk)
- FC26/120 **To note minutes and receive motions and verbal updates from the following Committees**
 - a) Finance and Personnel Committee – no meeting in September
 - b) Environment Committee – meeting 16th September
 - c) Planning Committee – meeting 5th October 2026
- FC26/121 **Councillor training and development update**
 - a) Cllr Garfield – Council Finance course 30th September
 - b) Margaret and Angie – NALC climate webinar 30th September
 - c) Any other councillors
- FC26/122 **To receive an update from the Clerk**
 - a) Berwick Avenue playground update
 - b) VAS license update
- FC26/123 **Items for inclusion in the next agenda**
- FC26/124 **Chair to close the meeting**
- The next Full Council meeting is on Wednesday 11th November 2026 at 7.30pm**