



Broomfield Parish Council

Dear Councillors

You are summoned to attend the **Environment Committee Meeting** of Broomfield Parish Council to be held on **Wednesday 16th September 2026 at 6.00pm** at Broomfield Village Hall for the transaction of business as set out below. Press and public are warmly invited to attend. Meeting packs for this agenda are available on the website www.broomfield-pc.gov.uk

Abi Wood, Clerk to the Council

Agenda

- EC26/070 **To receive and approve apologies for absence**
- EC26/071 **To receive Councillors declarations of interests and dispensation requests**
- EC26/072 **To approve the minutes of the Environment Committee Meeting held on 15th July 2026**
- EC26/073 **Public Participation session**
The session will last for 15 minutes, and the time will be distributed between those wishing to speak.
- EC26/074 **Make Space for Girls project update**
- EC26/075 **Green spaces in the parish**
 - a) To discuss the invitation from RCCE to join the Community Led Environmental Action initiative
- EC26/076 **Angel Meadow and surroundings**
 - a) To consider the quote for Wildflower work in David Smith Memorial Field
 - b) To receive an update on the Pétanque and Pickle Ball court project
- EC26/077 **Church Green**
 - a) To receive any updates
- EC26/078 **Centenary Wood**
 - a) To confirm the purchase of hazel hurdles for Centenary Wood
- EC26/079 **Allotment site and Association**
 - a) To receive any updates
- EC26/080 **Environment Enhancement**
 - a) To discuss any works for the Highways Rangers service
- EC26/081 **Items for inclusion in the next agenda**
- EC26/082 **Chair to close the meeting**
The next Environment Committee meeting is on Wednesday 21st October 2026 at 6.00pm

Income & Expenditure by Budget 10/09/2026

Month No: 6

Account Code Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
<u>Income</u>						
1076 Precept	118,534	237,067	118,534			50.0%
1090 Interest Received	4,835	11,000	6,165			44.0%
1115 BVHC salary repayment	0	600	600			0.0%
1150 Staff Recharges BVH Charity	0	170	170			0.0%
1200 Hire of Angel Meadow	150	1,550	1,400			9.7%
1205 Cott. Gardeners utility share	59	100	41			59.0%
1206 Men's Shed Utilities share	56	100	44			56.3%
1210 Broomfield Cottage Rent	0	850	850			0.0%
1220 Wayleaves	0	5	5			0.0%
1350 Allotment Water Rates	294	400	106			73.5%
1351 Allotment Society	75	0	(75)			0.0%
1600 BT Income for delivery	0	960	960			0.0%
1900 Miscellaneous Income	372	0	(372)			0.0%
Total Income	124,374	252,802	128,428			49.2%
<u>Direct Expenditure</u>						
Total Direct	0	0	0	0		0.0%
<u>Overhead Expenditure</u>						
4000 Salaries	44,453	122,750	78,297		78,297	36.2%
4020 Employer's NI	5,202	14,600	9,398		9,398	35.6%
4030 Employer's Pension	10,580	29,750	19,170		19,170	35.6%
4050 Staff Training	672	1,700	1,029		1,029	39.5%
4060 Councillor Training	466	2,500	2,034		2,034	18.6%
4065 Councillor Expenses	1,142	3,000	1,858		1,858	38.1%
4066 Chairman's Allowance	0	150	150		150	0.0%
4075 Bank charges	88	250	162		162	35.3%
4080 PC Office Rent	5,280	11,000	5,720		5,720	48.0%
4081 PC Meeting hall hire	178	360	182		182	49.4%
4082 PC hall hire - Health and Well	3,933	9,500	5,567		5,567	41.4%
4085 Telecommunications	82	900	818		818	9.1%
4090 Postage	0	30	30		30	0.0%
4095 Photocopier	298	750	452		452	39.7%
4098 CCTV maintenance	1,402	1,650	248		248	85.0%
4100 Stationery/Office Equipment	220	700	480		480	31.4%
4110 Subscriptions	4,504	3,900	(604)		(604)	115.5%
4115 Audit	440	550	110		110	80.0%
4120 Professional Fees	1,382	2,500	1,118		1,118	55.3%
4121 HR support	1,347	2,500	1,153		1,153	53.9%
4125 Payroll Charge	325	960	635		635	33.9%

Income & Expenditure by Budget 10/09/2026

Month No: 6

Account Code Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
4130 Insurance	3,459	5,350	1,891		1,891	64.6%
4140 Computer Equipment & Maint.	1,437	4,000	2,563		2,563	35.9%
4195 Land Registry searches	0	70	70		70	0.0%
4200 Grants	11,755	5,000	(6,755)		(6,755)	235.1%
4211 Young peoples activities	1,573	5,000	3,427		3,427	31.5%
4240 Van running cost	472	1,120	648		648	42.2%
4245 Van insurance	280	495	215		215	56.5%
4250 Grass Cutting Contract	3,017	4,850	1,834		1,834	62.2%
4255 Tree Maintenance	3,108	3,300	192		192	94.2%
4260 New & Replacement Machinery	30	3,600	3,570		3,570	0.8%
4265 Machinery Maintenance	0	600	600		600	0.0%
4275 Equipment Hire	0	300	300		300	0.0%
4280 Village Maintenance	105	1,000	895		895	10.5%
4295 Standpipe Maintenance	0	150	150		150	0.0%
4320 Telephone booth	0	60	60		60	0.0%
4355 Allotment Maintenance	0	500	500		500	0.0%
4358 Allotments water bill	0	400	400		400	0.0%
4400 Angel Meadow	331	500	169		169	66.3%
4402 New Trees	0	250	250		250	0.0%
4408 Play Area Maintenance	1,234	3,000	1,766		1,766	41.1%
4415 Parsonage Green	0	50	50		50	0.0%
4440 Electricity	26	100	74		74	25.6%
4480 Environmental Enhancement	0	2,000	2,000		2,000	0.0%
4490 Broomfield Times	0	950	950		950	0.0%
4500 Barn Maintenance	0	200	200		200	0.0%
4505 Utilities	119	550	431		431	21.6%
4510 Website	890	950	60		60	93.7%
4571 Village Events	554	1,000	446		446	55.4%
4575 History & Heritage	0	200	200		200	0.0%
4900 Miscellaneous Expenditure	165	2,000	1,835		1,835	8.3%
Total Overhead	110,548	257,545	146,997	0	146,997	42.9%
Total Income	124,374	252,802	128,428			49.2%
Total Expenditure	110,548	257,545	146,997	0	146,997	42.9%
Net Income over Expenditure	13,826	(4,743)	(18,569)			
plus Transfer from EMR	10,921	0	(10,921)			
less Transfer to EMR	0	0	0			
Movement to/(from) Gen Reserve	24,747	(4,743)	(29,490)			



Broomfield Parish Council

**Minutes of the Environment Committee meeting of Broomfield Parish Council
held in Broomfield Village Hall
on Wednesday 15th June 2026 at 8.00 p.m.**

Members in attendance A Faulds, M Bleet, G Garfield, C Taylor, D Howell, S Boreham, G Scott
Members not in attendance N Kiddier
Others in attendance A Wood, Clerk and RFO
1 member of the public

- EC26/057 **To receive apologies for absence**
Apologies were received and accepted for Cllr Kiddier
- EC26/058 **To receive Councillors declarations of interests and dispensations requests**
None were presented.
- EC26/059 **To approve the minutes of the Environment Committee Meeting held on 10th June 2026**
The minutes were approved and signed by Cllr Faulds as a correct record.
Proposed: Cllr Bleet
Seconded: Cllr Faulds
All Agreed.
- EC26/060 **Public Participation session**
A resident provided suggestions of work to be undertaken by the CCC Rangers. The Clerk will submit the location to Chelmsford City Council.
- EC26/061 **Make Space for Girls Project**
Mrs Hance reported that the pagoda and seating have been installed and connected and has been well received. The planters will follow shortly
- EC26/062 **Green Spaces in the parish**
 - Mrs Hance reported that the community gardener volunteers are planting up the garden now.
 - Mr Earley will install a post to provide a temporary fix to replace the burnt post in the car park.
 - The Clerk reported that she had received correspondence to confirm that the dead trees on the Brooklands estate are being worked on following the annual tree survey.
 - The car park bollards are still being painted currently.
 - Volunteers from a local company will be on site on the 29th July for 6 hours and Mrs Hance and Mr Earley will create a job list.
- EC26/063 **Angel Meadow and Surroundings**
 - **To discuss the request for use of weedkiller in selective areas of the Village Hall car park by the grounds maintenance contractor**
After a lengthy discussion, it was **RESOLVED** that a trial period up to the October meeting be given for Cllr Faulds to remove the weeds in the car park and around the hall. The Clerk will add this to the October agenda and will advise the grounds maintenance contractor
Proposed: Cllr Garfield
Seconded: Cllr Bleet
Agreed by a majority vote

- EC26/064 **Church Green update**
No further updates currently.
- EC26/065 **Centenary Wood**
It was noted that the willow dome is suffering due to the heat and lack of water despite watering by the village attendant.
- EC26/066 **Allotment site and Association**
Mrs Hance reported that the work on the gate is still outstanding.
- EC26/067 **Environmental Enhancement**
- The Clerk advised she had received two suggestions for the CCC Rangers and will submit them shortly.
 - Mrs Hance reported on the Love Your Parks week 27/7/26-1/8/26 and that she will be organising activities for this event and a Village Litter Pick at the end of the summer.
- EC26/068 **Items for inclusion in the next agenda**
Nothing requested at this time.
- EC26/069 **Chair to close the meeting**
Cllr Faulds closed the meeting at 8.43pm
The next Environment Committee meeting is on Wednesday 16th September at 6.00pm



Broomfield Parish Council

Biodiversity Policy

Statutory Duty

Under the 2021 Environment Act, public authorities (including town and parish councils) who operate in England must consider what they can do to conserve and enhance biodiversity in England.

Government guidance published on 17th May 2023 clarifies that, as a public authority, town and parish councils must:

- Consider what they can do to conserve and enhance biodiversity.
- Agree policies and specific objectives based on their consideration.
- Act to deliver their policies and achieve their objectives.

Town and parish councils, unlike other authorities, are not obliged to publish a report on their actions, but the Government guidance requires all public authorities to complete their first consideration of what action to take for biodiversity by 1 January 2024. They must agree their policies and objectives as soon as possible after this and may reconsider the selected actions within 5 years of completing their previous consideration, or more frequently if they choose.

To comply with the guidance, town and parish councils could as a minimum:

- Have biodiversity as an agenda item for a meeting before the end of 2023.
- Note what action in respect of biodiversity is already taking place locally.
- Agree what further steps to take at this stage.

Such steps may include:

- Reviewing what biodiversity or nature recovery plans are already in place from other local authorities.
- Making contact with local voluntary groups working on nature conservation.
- Carrying out a biodiversity audit of council landholdings and/or the whole council area
- Gathering expert advice on possible actions in support of biodiversity.
- Drafting an action plan that covers action that the council will take itself as well as support for the actions of other local bodies.

Whatever action is agreed, as a minimum local councils could ensure they address biodiversity concerns when commenting on planning applications.

Preamble

In accordance with the duty imposed on town and parish councils by Section 40 of the Natural Environment and Rural Communities Act 2006, updated by Section 102 of the Environment Act 2021, Broomfield Parish Council will in exercising all its functions have regard to the purpose of conserving biodiversity.

This duty also means that town and parish councils can spend funds in conserving biodiversity.

Definition

According to Defra (Biodiversity 2020), biodiversity is the variety of all life on Earth. It includes all species of animals and plants – everything that is alive on our planet.

Biodiversity is important for its own sake and has its own intrinsic value. A number of studies have shown this value also goes further. It is the building block of our 'ecosystems'. These provide us with a wide range of goods and services that support our economic and social wellbeing. These include essentials such as food, fresh water and clean air, but also less obvious services such as protection from natural disasters, regulation of our climate, and purification of our water or pollination of our crops. Biodiversity also provides important cultural services, enriching our lives.

Aims and objectives

The object of this policy is to work towards enhancing and protecting the biodiversity of Broomfield Parish.

The council will consider sustainability, environmental impact and biodiversity when making decisions and will develop and implement policies and strategies as required.

Broomfield Parish Council will aim to improve the biodiversity of the area in the following ways:

- consider the potential impact on biodiversity represented by planning applications.
- manage its land and property using environmentally friendly practices that will promote biodiversity.
- support local businesses and council operations in the adoption of low impact practices.
- support residents and local organisation activities to enhance and promote biodiversity.

Actions

Planning applications

- The council, when commenting on planning applications, will support site and building design that benefits biodiversity through the conservation and integration of existing habitats or provision of new habitats.
- It will support protection of sensitive habitats from development and will consider whether the development would mean the loss of important habitats for wildlife in respect of all applications.
- It will consider what each proposed development might make in terms of biodiversity net gain.
- It will include policies in support of biodiversity within the neighbourhood plan.

Land and property management

- The council will carry out a biodiversity audit of its landholdings.
- The council will consider the conservation and promotion of local biodiversity with regard to the management of its open spaces. This will include adopting beneficial practices with regarding to cutting and removal of vegetation, application of chemicals and timing of maintenance work.
- Special care will be taken in the specification of grounds maintenance contracts to ensure that the work, whilst reaching acceptable standards, does not harm the natural environment.
- The council will consider biodiversity issues and the implementation of changes when managing its buildings.

Local community

- The council will raise public awareness of biodiversity issues, including through its website and newsletters.

- The council will engage with local businesses and residents regarding biodiversity in the community and how members of the community can assist and make a difference.
- It will, where feasible, involve the community in biodiversity projects on its land including for example tree planting, wildflower meadows, birdbox making.

Partners

- Broomfield Parish Council will work in partnership with other organisations to protect, promote and enhance biodiversity within areas of Broomfield.
- It will review any local nature recovery strategies, species conservation strategies, or protected site strategies in respect of local sites of special scientific interest (SSSIs) and consider how it may become more involved in implementing the strategies' recommendations.

This policy will be reviewed on an annual basis.

Abi Wood

From: Sara Ward <sara.ward@essexrcc.org.uk>
Sent: 10 September 2026 09:23
Subject: Essex Local Nature Recovery Strategy..
Attachments: Expression of Interest form.docx; Introductory letter to Parish Councils.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning,

RCCE are pleased to be able to offer to Town and Parish Councils and associated community groups support to help deliver your requirements for the Environment Act and in particular to help identify opportunities for the Essex Local Nature Recovery Strategy to enhance, link and improve habitats within your Parish. The attached letter explains more about the offer of support whilst the Expression of Interest letter should be completed and returned to nicky.joshua@essexrcc.org.uk as soon as possible. This will provide us with a list of those parishes committed to helping nature and we will be in touch shortly to discuss our support offer with you and getting started.

To launch the initiative, we have two webinar presentations planned for the end of October-again, details are in the letter. Please circulate the letter to all your councillors and any appropriate community environmental interest groups including horticultural societies, allotment associations and 'Friends of' Parks and Open spaces including cemetery spaces groups who we are also encouraging to participate- please share the contact details for the booking of the webinar with them too.

This invite can also be extended to local landowners and farmers as we appreciate what a vital role they have in delivering the aspirations of the LNRS within and around our communities- so please share with them too. Everyone is free to attend the webinar launch events. A recording of the presentation will also be posted on the Environmental Action page of our website in due course. In time, this webpage will also provide links to support documents that we hope you will find useful.

If you have any queries, please do not hesitate to get in touch with enquiries@essexrcc.org.uk- thank you.

We look forward to seeing you all and working with you in the future.

Kind regards,

Nicky Joshua
Community Engagement Officer

Rural Community Council of Essex
RCCE House, Threshelfords Business Park, Inworth Road, Feering, Essex CO5 9SE
Tel: 01376 574330 Web: www.essexrcc.org.uk
Reg Charity No.: 1097009 Reg Company No.: 4609624
Mobile: 07526 506436



Book time with Nicky Joshua: Neighbourhood planning

Even a brief 'thank you' email is estimated to generate over a gram of CO₂ equivalent, and the cumulative impact of such messages is considerable. Therefore, rather than send an additional email, I wish to express my thanks here in advance for your consideration.

This email (including attachments) is intended only for the recipient(s) named above. It may contain confidential or privileged information and should not be read, copied or otherwise used by any other person unless express permission is given. If you are not a named recipient, please contact the sender and delete the email from your system. It is the recipient's responsibility to ensure that appropriate measures are in place to check software viruses.

Community Led Environmental Action Expression of Interest Form

Name of Parish	
Contact Name	
Role	
Email	
Telephone Number	

1. What actions has the council undertaken to fulfil its duties under the Environment Act 2021 (tick all that apply):

- ☐ Assessed the existing habitat and biodiversity in the parish
- ☐ Used the interactive map to look for Areas of Particular Importance for Biodiversity (APIBs) or Strategic Opportunity Habitat Creation types in your area [Greater Essex Local Nature Recovery Strategy \(LNRS\)](#)
- ☐ Created a Nature Recovery Action Plan for the parish
- ☐ Created a habitat management plan for one or more areas of the parish
- ☐ Delivered environmental action projects (as the council)
- ☐ Supported community groups to deliver environmental action projects
- ☐ Engaged with the community about environmental improvements in the parish
- ☐ Adopted a Biodiversity Policy
- ☐ Monitored the implementation of the Biodiversity Policy to ensure application

Please provide additional information in relation to items ticked

.....

.....

.....

2. Does the council want support to create a Nature Recovery Action Plan for the parish?

Yes / No

3. If no, does the council want support with some other form of environmental action or project? Yes / No Please provide details

.....

.....

4. Why does the council need support to help fulfil its duties under the Environment Act 2021 (tick all that apply):

- ☐ Limited understanding of the Environment Act requirements
- ☐ Limited understanding of the Essex Local Nature Recovery Strategy
- ☐ Limited ecological / environmental expertise
- ☐ Limited experience of community engagement
- ☐ Limited experience of plan creation
- ☐ Other reason (please state)

5. Are there others in your community who might be interested in working with the councillors to create a Nature Recovery Action Plan and / or deliver environmental improvement projects? Tick all that apply

- ☐ Residents
- ☐ Existing environmental groups
- ☐ Schools within your parish
- ☐ Landowners
- ☐ Churches (with open and closed church yards)
- ☐ Allotment associations

6. Would your council be prepared to work with adjoining parish councils where projects potentially cross boundaries?

Yes / No

7. Would your council be prepared to contribute financially for ecological studies?

Yes / No

8. Whilst we are asking would you be interested in advice on any of the following community resilience projects? Tick all that apply

- ☐ Stream stewards (river improvements and local flood mitigation measures)
- ☐ Rainwater harvesting / grey water systems
- ☐ Powering down (reduction in energy consumption)
- ☐ Powering up (community led energy generation)
- ☐ Community Energy Clubs (purchasing energy at cheaper unit rates)

Thank you for taking the time to complete this form.
Please return to nicky.joshua@essexrcc.org.uk



7th September 2026

Dear Chair and Clerk

Community Led Environmental Action

The Rural Community Council of Essex has been awarded a grant by the National Lottery Fund under the 'Awards for All' programme to provide support to Parish and Town Councils for Community Led Environmental Action. We have also secured some funding from Essex County Council, specifically to support parish level Local Nature Recovery Plans.

The Community Led Environmental Action initiative is being led by Nicky Joshua, a former Chartered Landscape Architect. Nicky has been with RCCE since March 2024 and has primarily supported parishes to create Neighbourhood Plans. Nicky will continue to support neighbourhood planning as well as delivering this new initiative to support environmental action, which will include the following:

- **A Nature Recovery Action Plan for your parish** - support to undertake an appropriate level habitat survey, familiarisation with the Essex Local Nature Recovery Strategy (LNRS), facilitation of community workshops, attendance at key working group meetings, email and telephone advice and signposting to information, support with grant funding applications to enable projects to be realised.
- **Resources** to enable you to identify opportunities for local nature recovery, including guidance notes for different types of environmental improvement project, potential sources of funding to deliver projects, and connections to organisations and experts to support and guide you.
- An open invitation to join the **Environmental Collaboration Essex (ECE)** monthly networking webinars. This will give you access to a range of presentations across a variety of environmental topics throughout the year. Hear what other parishes and groups have been up to, and have access to the ECE Hylo messaging board that is regularly updated with news and events as well as providing a platform to ask questions and look for support from other members.

- **Nature Discovery Days** in collaboration with Essex Local Nature Partnership's Community Group, visiting environmental improvement projects across the county to provide inspiration. Discovery Days already organised include trips to Wildfell Biodiversity Net Gain Habitat Bank and Brightlingsea Nature Network. Future ones in the pipeline include Wooded Dams to control the flow of flood waters within rural areas and the restoration of Chalk Streams.
- We are hoping to be able to offer **Free access to an online GIS mapping** software with additional Essex LNRS data layers **for one year**. This would be a fantastic opportunity for you to try this well established and nationally available mapping service for yourselves for the year if you don't already use it. Free training will be available to use the software for all of the standard tools and layers and also for those specific ECC LNRS layers that will be imported especially for this programme. These additional layers of information will support you in understanding what you have in terms of habitats, enable you to work with landowners, develop projects to enhance, increase and connect natural habitats in your parish and to deliver the aims of the Essex Local Nature Recovery Strategy. The additional functionality for this project will also enable you to share specific layers with neighbouring parishes and with District and County Councils so that data is captured and shared to relevant stakeholders and not lost.

If your parish council would like to receive RCCE support for Community Led Environmental Action under this initiative, **please complete and return the Expression of Interest Form** to enable us to plan our work.

It is important to stress the 'community led' element of this initiative, and that by registering your wish to be supported, your council is also committing to devoting some time resource to this work. Depending on the level of response to the EOI, we may also ask for a contribution towards the costs of expert ecological studies as the amount included within our available funding is limited; our RCCE staff time is fully covered and therefore free to parishes but limited to 2 days a week in total.

We will be hosting a Webinar on **Monday 19th October at 7pm** to provide more details about this initiative and to answer any questions. This will be repeated on **Thursday 22nd October at 2pm**. The recording of the presentation will be available on our website in due course. The webinar is open to clerks, councillors and members of your community should you wish to involve others who may be interested. **Please email: enquiries@essexrcc.org.uk with the name and email address of those who wish to attend, stating preferred date.** A link to the webinar will be sent out to those registered in due course.

We have created an [Environmental Action page](#) on the RCCE website which will host information and resources related to this initiative. In the meantime, if you would like any further information please email nicky.joshua@essexrcc.org.uk

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Nick Shuttleworth', with a long horizontal flourish extending to the right.

Nick Shuttleworth, Executive Director

Tax Invoice



Bill to
Broomfield Parish Council
158, Main Road, Chelmsford CM1 7AH
clerk@broomfield-pc.gov.uk

JCM Services Amenity &
Groundcare LTD
2 Chapel Cottages
Littley Green
Chelmsford
Essex
CM3 1BU

CRN: 11927071
VAT: 223763513
james@jcm-services.co.uk
+01245 408777

Amount due	Due date	Issue date	Invoice number	Reference
£1,206.90	14 Sept 2026	31 Aug 2026	INV-2917	GM 3/4

[View online](#)

Description	Quantity	Price	Tax	Amount
Grounds Maintenance Contract invoice 3/4	1	1,005.75	20%	1,005.75
Subtotal				1,005.75
Total VAT 20%				201.15
Total				1,206.90
Amount due				£1,206.90



[View online](#)

Please make Cheques payable to JCM SERVICES
AMENITY&GROUNDCARE LTD
or via BACS ACCOUNT 10146420 SORT CODE 20-19-97
VAT NUMBER 223 7635 13
Company Number 11927071
james@jcm-services.co.uk

Abi Wood

From: Abi Wood
Sent: 29 July 2026 16:28
To: 'James'
Subject: RE: Quote for new wildflower meadow

Hi james

I have just spoken with Donna and can you price for the two areas either side of the current wildflower meadow (circles). We don't need the strip with the trees being done, thank you.

Kind regards
Abi

Abi Wood, Cert HE Community Governance, PSLCC
Clerk to the Council and Responsible Financial Officer
Clerk to the Broomfield Village Hall Charity (reg: 301266) Trustees
My working hours are Tuesday – Thursday 9-5pm



Broomfield Parish Council

Broomfield Parish Council
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Broomfield Chelmsford CM1 7AH

T: 01245 441660



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From: James <james@jcm-services.co.uk>
Sent: 28 July 2026 17:09
To: Abi Wood <Clerk@broomfield-pc.gov.uk>
Subject: Re: Quote for new wildflower meadow

Hi Abi

Thank you for email, yes more than happy to provide that for you.
All of the sections highlighted on the attached ?

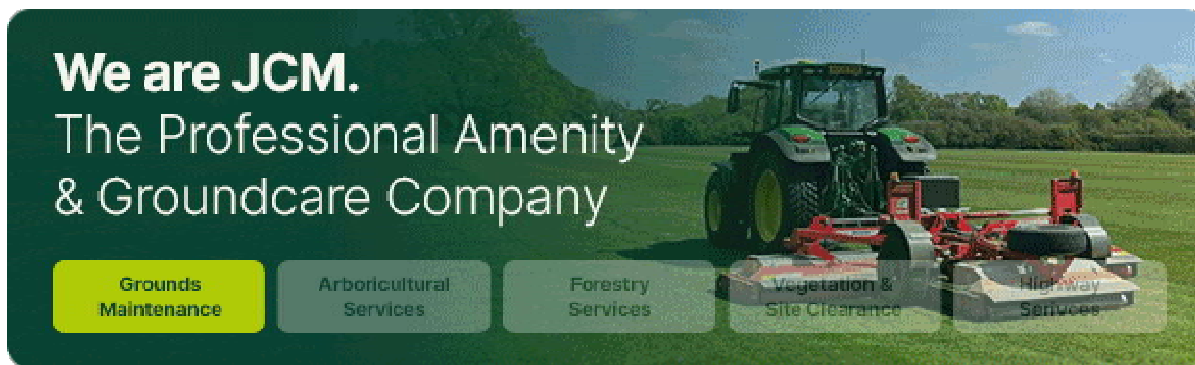


James Mead
Managing Director

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On 28 Jul 2026, at 16:44, Abi Wood <Clerk@broomfield-pc.gov.uk> wrote:

Hi James

I hope that you are well. I have been asked to get a quote ready for the new financial year to do the other part of the wildflower project. You have already done one section at the bottom of the David Smith Memorial Field, and I have been asked to include the other section in next year's budget.

At this point, a rough estimate as to how much it would cost will be fine but I need to have something to include in the budget and action plan.

Many thanks for your help.

Kind regards

Abi

Abi Wood, Cert HE Community Governance, PSLCC
Clerk to the Council and Responsible Financial Officer
Clerk to the Broomfield Village Hall Charity (reg: 301266) Trustees
 My working hours are Tuesday – Thursday 9-5pm

<image001.png>

Broomfield Parish Council
 Council Offices, Broomfield Village Hall, 158 Main Road,
 Broomfield Chelmsford CM1 7AH

T: 01245 441660



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Abi Wood

From: Donna Hance
Sent: 07 September 2026 15:06
To: Abi Wood
Subject: RE: Items for the next Environment Committee agenda
Attachments: hazel hurdle.webp

Follow Up Flag: Follow up
Flag Status: Flagged

Hi

Can we add fencing for the woodland warrior's area,

Each hurdle is 6ft(w) x 3ft(h) £47.99 we would need 8 2 for the back and 2 for each side

To be taken from the environmental enhancement budget please

Donna Hance
Community Events and Funding Manager
Health and Wellbeing Coach
Broomfield Village Hall and Parish Council

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From: Abi Wood <Clerk@broomfield-pc.gov.uk>
Sent: 02 September 2026 16:56
To: Angie Faulds <Cllrangie.faulds@broomfield-pc.gov.uk>; Broomfield Attendant <Broomfield.Attendant@broomfield-pc.gov.uk>; Cllr Carol Taylor <CllrCarol.Taylor@broomfield-pc.gov.uk>; Cllr Geoff Garfield <cllrgeoff.garfield@broomfield-pc.gov.uk>; Cllr. Sharon Boreham <Cllrsharon.boreham@broomfield-pc.gov.uk>; David Howell <Cllrdavid.howell@broomfield-pc.gov.uk>; Donna Hance <EventsandFunding@broomfield-pc.gov.uk>; Gloria Scott <Cllrgloria.scott@broomfield-pc.gov.uk>; Margaret Bleet <Cllrmargaret.bleet@broomfield-pc.gov.uk>; CllrNevil.Kiddier <CllrNevil.Kiddier@broomfield-pc.gov.uk>
Subject: Items for the next Environment Committee agenda

Hi All

Please can you let me know if there is anything that you want to add to the agenda for Sept?

Many thanks

Kind regards
Abi

Abi Wood, Cert HE Community Governance, PSLCC
Clerk to the Council and Responsible Financial Officer
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