Broomfield Parish Council

Dear Councillors

You are summoned to attend a Full Council meeting of Broomfield Parish Council to be held on **Wednesday 14th January 2026 at 7.30pm** at Broomfield Village Hall for the transaction of business as set out below.

Press and public are warmly invited to attend. Meeting packs for this agenda are available on the website www.broomfield-pc.gov.uk

Abi Wood, Clerk to the Council

Agenda

FC26/001	**To receive and approve apologies for absence**
FC26/002	**To receive Councillors declarations of interests and dispensation requests**
FC26/003	**To approve the minutes of the Council Meeting held on 10th December 2025**
FC26/004	**Public Participation session** *The session will last for 15 minutes, and the time will be distributed between those wishing to speak.*
FC26/005	**To receive a report from the County Council for items not on agenda**
FC26/006	**To receive a report from City Council for items not on the agenda**
FC26/007	**Reports from Councillors on outside bodies** a) Local Highways Panel – Councillor Steel (County and City Councillor) b) Woollards Charity – Councillor Faulds c) Broomfield Hospital liaison – Vacant d) Football Sports Clubs – Events and Fundraising Manager e) Elderly Care Homes – Events and Fundraising Manager f) Transport – Councillor Thomson g) Schools – Vacant h) Police – Councillor Scott i) Northwest Parishes – Vacant
FC26/008	**Parish Council finances** a) To approve the bank statement and reconciliation for December 2025 b) To note cashbook, income and expenditure for December 2025 c) To receive an update on CIL spending and pipeline projects
FC26/009	**Specific projects and discussions** a) To consider the received Co-option application b) To consider the SLCC New Age-Friendly Town project and parish guide and whether this parish council would be interested in this scheme c) To approve the new Volunteering policy (Environment Committee)
FC26/010	**To note minutes from the following Committees** a) Finance and Personnel Committee – no recent meeting held b) Environment Committee – Draft minutes from Wednesday 17th December 2025 c) Planning Committee – Draft minutes from Wednesday 3rd December 2025
FC26/011	**Clerk's update** a) To receive an update on the parish church trees
FC26/012	**Items for inclusion in the next agenda**
FC26/013	**Chair to close the meeting** **The next Full Council meeting is on Wednesday 11th February 2026 2026 at 7.30pm**

Date of summons 29 December 2025