



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 8th October 2025 at 7.30 p.m. in the Broomfield Village Hall for the transaction of business as set out below.

Mark Hembury

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Clerk to the Council

25/124	Members attending. Motion. To record and accept apologies for absence.
25/125	Declarations of interests To receive any declarations of interests from Councillors.
25/126	To approve the minutes of the Council Meeting held on 10th September 2025. Motion. The minutes of the Full Council meeting are accepted as a true record.
25/127	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
25/128	To receive a report from the County Council for items not on agenda.
25/129	To receive a report from City Council for items not on the agenda.
25/130	Correspondence
25/131	Consultations
25/132	Reports from Councillors on outside bodies Local Highways Panel – Councillor Steel (County and City Councillor) Woollards Charity – Councillor Faulds Broomfield Hospital liaison – Vacant Football Sports Clubs – Events and Fundraising Manager Elderly Care Homes – Events and Fundraising Manager Transport – Councillor Thomson Schools – Vacant Police – Councillor Scott North West Parishes – Vacant
25/133	To note financial reports for September 2025 To approve the bank statement and reconciliation for September 2025 To note cashbook, income and expenditure for September 2025. To note salary payments for September 2025. Motion: The Council approves the financial records for September 2025 noting the current account reconciliation figure of £119,354.83
25/134	To consider how to implement and monitor the various projects proposed within the Broomfield Neighbourhood Plan.
25/135	In order to provide initial support to the setting up of a Community Land Trust to provide housing at Saxon Way in line with the Broomfield Neighbourhood Plan, the following motion is for consideration.

	Motion. The Council will support the setting up of a Community Land Trust for the land at Saxon Way as described in the Broomfield Neighbourhood Plan. We will pay for accomodation at the Village Hall for meetings for the first year, allow the CLT to apply for small grants for start up costs and support by publicising the CLT to encourage recruitment, via the Broomfield Times and our email distribution. The sum of £1000 will be included within the budget for the year 2026-7 for this purpose.
25/136	To receive an update on the issues of parking and noise associated with the Kings Arms Public House.
25/137	To receive an update on approaches made to Essex County Council and Chelmsford City Council regarding the possible transfer of management to the Parish Council of open spaces within the Parish.
25/138	To consider the proposal to set up a Youth Council within the Parish.
25/139	To receive an update from the Clerk on matters arising from previous meetings.
25/140	To note minutes from the following Committees:
25/140.1	Finance and Personnel Committee – No recent meeting
25/140.2	Environment Committee – Draft minutes from Wednesday 17 th September.
25/140.3	Property & Planning Committee – Draft minutes from Wednesday 1 st October awaits
25/140.4	Communications Committee – No recent meeting
25/140.5	School Lane Working Group – No recent meeting.
25/141	Matters for the next meeting