



# Broomfield Parish Council

A meeting of **Broomfield Parish Council Planning Committee** was held on **Wednesday 5<sup>th</sup> February 2025 at 7.30 pm** in the Parish Office, Broomfield Village Hall for the purpose of transacting the business shown in the agenda.

|         |                                                                                                                                                                                                                                                                                                                                                                                            |                 |                                                                                                                                                                    |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PLN25/1 | <b>Members attending:</b><br><b>Present:</b> Cllrs Blake; Odelana & Bowman<br><b>Motion:</b> To record and accept apologies for absence – apologies were received by Cllrs Thomson & Barnes – unanimously agreed.<br>No apologies were received from Cllrs Scott                                                                                                                           |                 |                                                                                                                                                                    |
| PLN25/2 | <b>Declarations of Interest</b><br>No declarations of interest were received                                                                                                                                                                                                                                                                                                               |                 |                                                                                                                                                                    |
| PLN25/3 | <b>Public Question Time</b><br>No members of public were present                                                                                                                                                                                                                                                                                                                           |                 |                                                                                                                                                                    |
| PLN25/4 | <b>To Approve Previous Minutes</b><br>The minutes of the last meeting held on 4 <sup>th</sup> December 2024 were approved as a true record and signed. Unanimously agreed.                                                                                                                                                                                                                 |                 |                                                                                                                                                                    |
| PLN25/5 | <b>Planning Applications received for consultation:</b>                                                                                                                                                                                                                                                                                                                                    |                 |                                                                                                                                                                    |
| a.      | 24/01764/FUL                                                                                                                                                                                                                                                                                                                                                                               | 16 School Lane  | First floor side extension. Addition of rooflight and sun tunnels.                                                                                                 |
|         | <b>DECISION: No objection</b>                                                                                                                                                                                                                                                                                                                                                              |                 |                                                                                                                                                                    |
| b.      | 25/05602/CAT                                                                                                                                                                                                                                                                                                                                                                               | 21 Church Green | x2 Acers - Located in the back garden. Reduce to previous cutting points, reduction from approx 8m to approx 4m. Reason: Trees becoming too large for back garden. |
|         | <b>DECISION: No objection</b>                                                                                                                                                                                                                                                                                                                                                              |                 |                                                                                                                                                                    |
| PLN25/6 | <b>To discuss any applications received up until the date of the meeting</b><br>One application had been received:<br>25/00088/FUL 14 Moran Avenue – proposed loft conversion including dormer windows to south elevation and roof windows to east and west elevations.<br>This application will be taken at the next Planning Committee Meeting to be held on 5 <sup>th</sup> March 2025. |                 |                                                                                                                                                                    |
| PLN25/7 | <b>To receive decisions made by Chelmsford City Council re previous applications consulted upon</b><br>Noted.                                                                                                                                                                                                                                                                              |                 |                                                                                                                                                                    |
| PLN25/8 | <b>Policy Matters:</b>                                                                                                                                                                                                                                                                                                                                                                     |                 |                                                                                                                                                                    |
| a.      | <b>To receive an update on the Neighbourhood Plan</b><br>Polling cards have now been delivered to the whole Parish for the Referendum to be held on 27 <sup>th</sup> February 2025.                                                                                                                                                                                                        |                 |                                                                                                                                                                    |

|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                 | <p>Cllr Blake is currently updating the NP website, and he reported that this could incur a cost of around £60 which will come from the NP Budget.</p> <p>It was discussed whether a leaflet be hand delivered to all parishioners to provide further information on the Referendum. The cost of producing a post card size page will be advised by Cllr Blake together with suggested content – this will be circulated to the Committee shortly. KH to ask BT Delivery Volunteers would be able to deliver this during the week of 17<sup>th</sup> February. The cost to come from remaining NP Budget.</p> <p>A query regarding the provision and viability of cycle lanes at the detriment of the flow traffic had been received – Cllr Blake will reply to this query.</p>                                                                                                                                                                                                                                                                       |
| <b>PLN25/9</b>  | <p><b>Correspondence received (if any)</b></p> <p>No correspondence had been received.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>PLN25/10</b> | <p><b>Planning Enforcement</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>a.</b>       | <p><b>CONFIDENTIAL Planning Enforcement – to note Chelmsford City Council’s Planning Enforcement Notices – Monthly Update</b></p> <p><i>The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies"</i></p> <p>The monthly update was noted.</p> <p>Roselawn Farm - Cllr Blake advised that the Parish Council needs to discuss with CCC the allocation of showmen spaces for the occupiers of Roselawn Farm to move to within the next 3 years. Cllr Blake will arrange a meeting shortly.</p> |
| <b>PLN25/11</b> | <p><b>Any other business to be referred to the next meeting</b></p> <p>The <b>Local Plan</b> review has just started its third stage of consultation – the Parish Council needs to make a response, and Cllr Blake will draw up a draft to be approved.</p> <p><b>Pylons</b> – slight amendments have been made – this will be looked at and reported to the next meeting.</p> <p>There being no further business the meeting was closed at 8.15 pm</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |