



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 8th January 2025 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

Mark Hembury
Clerk to the Council

24/170	Members attending. Motion. To record and accept apologies for absence.
24/171	Declarations of interests To receive any declarations of interests from Councillors.
24/172	To approve the minutes of the Council Meeting held on 11th December 2024. Motion. The minutes of the Full Council meeting are accepted as a true record.
24/173	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
24/174	To receive a report from the County Council for items not on agenda.
24/175	To receive a report from City Council for items not on the agenda.
24/176	Correspondence
24/177	Consultations
24/178	Reports from Councillors on outside bodies Local Highways Panel – Councillor Steel (County and City Councillor) Woollards Charity – Councillor Faulds Broomfield Hospital liaison – Councilor Blake Football Sports Clubs – Events and Fundraising Manager Elderly Care Homes – Events and Fundraising Manager Transport – Councillor Thomson Schools – Councillor Bowman Police – Councillor Scott North West Parishes – Councillor Blake
24/179	To note financial reports for December 2024 To approve the bank statement and reconciliation report for December 2024 To note cashbook, income and expenditure for December 2024. To note salary payments for December 2024. Motion: The Council approves the financial records for December 2024 noting the current account reconciliation figure of £12,086.05

24/180	The Chairman will provide an update on the PIIP process with a view to making this a standing agenda item for each Council meeting.
24/181	The Chairman of the Planning Committree will provide an explanation of the work of the Rural Community Council for Essex with specific reference to Community Land Trusts
24/182	The following Planning Applications have been received, but due to the Christmas and New Year break, the Planning Committee will not be able to consider the application in time to meet the deadline for a response. 1. Ref. 24/01679/FUL 5 Jubilee Avenue Proposal - Raising of existing pitched and eaves to create first floor with new rooflights and new pitched front canopy.  5 Jubilee Ave.zip 2 Ref. 24/05276/TPO Proposal – TPO/2005/066 T2 Field Maple Prune back by 1m to suitable growth point – Reason: to achieve a clearance from the roof of 1-2m. TPO/2001/059 T1 Horse Chesnut – Crown lift by 1m – Resaon: To provide suitable clearance and visual sight line T4 & T5 Sycamore (T2 and T3 on TPO site plan) – Fell to ground level – Reason: T4 as recommended on tree reort. T5 dying/in decline. Vew here The Parish Council is asked to consider any representations it might wish to make.
24/183	Clerk's Update The Clerk will provide the Council with an update on matters considered at previous meetings and any other issues that would be of interest.
24/184	To note minutes from the following Committees:
24/184.1	Finance and Personnel Committee – no recent meeting to note.
24/184.2	Environment Committee – draft minutes from 18th December.
24/184.3	Planning Committee – no recent meeting toi note.
24/184.4	Communications Committee – No recent meeting
24/184.5	School Lane Working Group – Chairman to provide an update
24/184.6	Health and Wellbeing Group – Chairman to provide an update.
24/185	Matters for the next meeting