



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 12th February 2025 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

Mark Hembury
Clerk to the Council

24/186	Members attending. Motion. To record and accept apologies for absence.
24/187	Declarations of interests To receive any declarations of interests from Councillors.
24/188	To approve the minutes of the Council Meeting held on 8th January 2025. Motion. The minutes of the Full Council meeting are accepted as a true record.
24/189	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
24/190	To receive a report from the County Council for items not on agenda.
24/191	To receive a report from City Council for items not on the agenda.
24/192	Correspondence VAS installation delays – residents email .
24/193	Consultations • Air Quality Consultation • Chelmsford Local Plan Consultation
24/194	Reports from Councillors on outside bodies Local Highways Panel – Councillor Steel (County and City Councillor) Woollards Charity – Councillor Faulds Broomfield Hospital liaison – Councilor Blake Football Sports Clubs – Events and Fundraising Manager Elderly Care Homes – Events and Fundraising Manager Transport – Councillor Thomson Schools – Councillor Bowman Police – Councillor Scott North West Parishes – Councillor Blake
24/195	To note financial reports for January 2025 To approve the bank statement and reconciliation report for January 2025 To note cashbook, income and expenditure for January 2025 To note salary payments for January 2025

	Motion: The Council approves the financial records for January 2025 noting the current account reconciliation figure of £21,101.82
24/196	The Council will receive a presentation on Community Speed Watch, from the scheme co-ordinator, Mr. Geoff Garfield.
24/197	The Chairman will provide an update on the PIIP process and in particular will focus upon the prioritisation of projects and how this will be achieved.
24/198	The Council will be asked to consider a Highways report produced by Steve Aman, a Highways consultant engaged by the Parish Council.
24/199	The Council will be asked to consider the introduction of ‘corporate uniform’ for members.
24/200	The Council will be asked to set a date for the Annual Parish Meeting and agree a format and make any arrangements necessary.
24/201	Clerk’s Update The Clerk will provide the Council with an update on matters considered at previous meetings and any other issues that would be of interest.
24/202	To note minutes from the following Committees:
24/202.1	Finance and Personnel Committee – draft minutes from 22 nd January.
24/202.2	Environment Committee – draft minutes from 18th December.
24/202.3	Planning Committee – draft minutes from 5 th February.
24/202.4	Communications Committee – No recent meeting
24/202.5	School Lane Working Group – Chairman to provide an update
24/202.6	Health and Wellbeing Group – Chairman to provide an update.
24/203	Matters for the next meeting