



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 9th April 2025 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

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Clerk to the Council

24/223	Members attending. Motion. To record and accept apologies for absence.
24/224	Declarations of interests To receive any declarations of interests from Councillors.
24/225	To approve the minutes the Council Meeting held on 12th March 2025. Motion. The minutes of the Full Council meeting are accepted as a true record.
24/226	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
24/227	To receive a report from the County Council for items not on agenda.
24/228	To receive a report from City Council for items not on the agenda.
24/229	Correspondence None
24/230	Consultations • RCCE Survey
24/231	Reports from Councillors on outside bodies Local Highways Panel – Councillor Steel (County and City Councillor) Woollards Charity – Councillor Faulds Broomfield Hospital liaison – Councilor Blake Football Sports Clubs – Events and Fundraising Manager Elderly Care Homes – Events and Fundraising Manager Transport – Councillor Thomson Schools – Councillor Bowman Police – Councillor Scott North West Parishes – Councillor Blake
24/232	To note financial reports for March 2025 To approve the bank statement and reconciliation report for March 2025 To note cashbook, income and expenditure for March 2025 To note salary payments for March 2025 Motion: The Council approves the financial records for March 2025 noting the current account reconciliation figure of £6868.14

24/233	To consider the Council response to the proposed base station upgrade at Campion Farm. Planning consultation Background information INCIRP Declaration Planning
24/234	To consider an application from the allotment association for a grant towards deer fencing.
24/235	To consider approving an expenditure on uniform for staff and Councilors. Motion. The Council approves of setting up an Earmarked Reserve of £1150 for the purchase of uniform clothing.
24/236	To discuss and finalise details for the Annual Parish Meeting.
24/237	Clerk's Update The Clerk will provide the Council with an update on matters considered at previous meetings and any other issues that would be of interest.
24/238	To note minutes from the following Committees:
24/239.1	Finance and Personnel Committee –minutes fom 17th February previously noted
24/239.2	Environment Committee – draft minutes from 19th March
24/239.3	Planning Committee – draft minutes from 2nd April.
24/239.4	Communications Committee – No recent meeting
24/239.5	School Lane Working Group – Chairman to provide an update
24/239.6	Health and Wellbeing Group – Chairman to provide an update.
24/240	Following advice from the Clerk, the Chairman proposed that the discussion of the following two agenda items be considered confidential and made the following declaration -The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." Motion. The Council agrees that the personnel matter and report to Council regarding a meeting with a local landowner both be dealt with as a confidential matters and the meeting will be closed to the public during the discussion of these agenda items.
24/240.1	To consider a personnel matter
24/240.2	The Chair will report to Council on a meeting that has taken place with a local landowner.
24/241	Matters for the next meeting