



Broomfield Parish Council

Minutes of the Broomfield Parish Council's Finance Committee.

Held in Broomfield Village Hall at 7.30 p.m. on Wednesday 27th November 2024

FIN24/16 Members Attending

Chairman Cllr Barnes. Also present Councillors Bleet and Bowman.

Apologies were received from Councillors Faulds and Blake.

Officer present, Parish Clerk, Mark Hembury

Resolved. Apologies for absence were accepted from Councillors Faulds and Blake. Proposed by Cllr. Bleet and seconded by Cllr. Barnes. All in agreement.

FIN24/17 Declarations of interests

There were no declarations of interests

FIN24/18 To approve the minutes of the Committee Meeting held 23rd October 2024.

Resolved: The minutes of the Finance meeting held on 23rd October 2024 are accepted as a true record. Proposed by Cllr. Barnes and seconded by Cllr. Bowman. All in agreement.

FIN24/19 To note the income and expenditure report and Earmarked Reserves to the end of October 2024

This report was noted.

FIN24/20 To note the information received from the City Council regarding the tax base, precept arrangements and instructions for the financial year 2025/6.

This information was noted.

FIN24/21 To consider the current draft operating budget for the year 2025/6 and to make a proposal on the final budget and level of precept for recommendation to full Council at the meeting to be held on Wednesday 11th December.

Resolved: The Finance and Personnel Committee propose a budget of £229,453, a precept of £228,478 and drawing £975 from reserves. This results in a Band D rate of £106.20, an increase of 2% on 2024. Proposed by Cllr. Barnes and seconded by Cllr. Bleet. All in agreement.

FIN24/22 Councillors Bleet and Bowman have undertaken a comprehensive review of the Parish Council/Village Hall policies, procedures and staff roles and responsibilities. The next steps include preparing a proposed outline of the future structure.

Resolved. The Finance and Personnel Committee approves of Councillors Bleet and Bowman preparing a proposed structure as outlined, for the final approval of full Council. Proposed by Cllr. Barnes and seconded by Cllr. Bowman. All in agreement.

FIN24/23 Agenda items for the next meeting.

The next meeting of the Committee will be scheduled in due course.

The meeting closed at 9.07 p.m.