



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council Finance and Personnel Committee to be held on Wednesday 27th November 2024 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

Mark Hembury
Clerk to the Council

FIN24/16	Members attending. Motion. To record and accept apologies for absence
FIN24/17	Declarations of interests
FIN24/18	To approve the minutes of the Committee Meeting held 23 rd October 2024 Motion. The minutes of the Finance Committee are accepted as a true record.
FIN24/19	To note the income and expenditure report and Earmarked reserves to the end of October 2024.
FIN24/20	To note the information received from the City Council regarding the tax base , precept arrangements and instructions for the financial year 2025/26
FIN24/21	To consider the current draft operating budget for the year 2025/6 and to make a proposal on the final budget and level of precept for recommendation to full Council at the meeting to be held on Wednesday 11 th December.
FIN24/22	Councillors Bleet and Bowman have undertaken a comprehensive review of the Parish Council/Village Hall policies, procedures and staff roles and responsibilities. The next steps include preparing a proposed outline of the future structure Motion: The Finance and Personnel Committee approve of Councillors Bleet and Bowman, with advice from WorkNest, the Council's HR support provider, preparing a proposal for the future re-structuring of the Parish Council, for final approval of full Council.
FIN24/23	Agenda items for the next meeting

