



Broomfield Parish Council

Minutes of the Broomfield Parish Council's Finance Committee.

Held in Broomfield Village Hall at 7.30 p.m. on Wednesday 23rd October 2024

- FIN24/7** **Members Attending**
Chairman Cllr Barnes. Also present Councillors Bleet, Bowman, Blake and Faulds.
Officer present, Parish Clerk, Mark Hembury
- FIN24/8** **Declarations of interests**
There were no declarations of interests
- FIN24/9** **To approve the minutes of the Committee Meeting held 31st July 2024.**
Resolved: The minutes of the Finance meeting held on 31st July 2024 are accepted as a true record. Proposed by Cllr. Barnes and seconded by Cllr. Faulds. Two abstentions, all others in agreement.
- FIN24/10** **To note the income and expenditure report and Earmarked Reserves to the end of September 2024**

This report was noted. The Committee highlighted that only £100 had been received as income for Angel Field when there was an agreement with the Football Club that meant income should have been higher.
- FIN24/11** **The Clerk will provide an update to the Committee on the decision taken at the last meeting under item FIN24/5 – the opening of a deposit account with Unity Trust.**
The Clerk explained to the Committee that the Unity Trust account that had been identified, required a minimum £85,000 deposit, which was more than the Parish Council had to invest. Other possible business accounts had been discounted as they required a business registration number, which the Council did not have. The Clerk would continue to look for accounts that might be suitable for the Council's purposes.
- FIN24/12** **To consider the first draft of a proposed operating budget for the year 2025/6**
This was noted.
- FIN24/13** **To consider the proposal from Work Nest to provide comprehensive HR support.**
Resolved. The Finance Committee approves of the proposal from Work Nest for HR support over a five-year period. Proposed by Cllr. Barnes and seconded by Cllr. Bleet. All in agreement.

FIN24/14

The Parish Council Chairman will provide an update on the Parish Council/Village Hall review process.

Following advice from the Clerk, the Chairman proposed that the discussion of this agenda item be considered confidential and made the following declaration -The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.".

Resolved. The Finance Committee agrees that update on the Parish Council/Village Hall review process will be dealt with as a confidential matter and the meeting will be closed to the public during the discussion of this agenda item.

Proposed by Cllr. Barne s and seconded by Cllr. Bleet. All in agreement.

The report presented by Cllr. Bleet was discussed at length by the Committee and it was agreed that independent expert support would be sought from Work Nest to ensure a transparent and fair process was followed.

FIN24/15

Agenda items for the next meeting.

The next meeting of the Committee was scheduled for Wednesday 27th November.

The meeting closed at 9.20 p.m.