



Broomfield Parish Council

Minutes of a meeting of Broomfield Parish Council Village Environment Committee, held 13 March at 7.30 pm in Broomfield Village Hall.

E24/25	Members attending Chairman: Cllr Angie Faulds Councillors: Perera -Morris, Taylor Scott and Howell Other members: Donna Hance Events and fund-raising Manager, Nicola Goulter Deputy Clerk.
E24/26	Declarations of interests None
E24/27	To approve the previous minutes held on the 13 December 2023 and 14 February 2024 Resolved: The minutes of the Environment Committee meeting on the 13 December 2023 are accepted as a true record. Proposed by Cllr Howell and seconded by Cllr Perera-Morris. All others in agreement. The minutes of the Environment Committee meeting held on the 14 February 2024 are accepted as a true record. Proposed by Cllr Faulds and Cllr Perera-Morris. All others in agreement.
E24/28	Public Question Time. No members of the public present
E24/29	Financial Matters. Noted
E24/30	Children's Playground. It was suggested that the new bins have been installed in the play area that the brown bear bin be cleaned and filled with a material to prevent it being used as bin, and as a decorative addition to the play area only. Action: Village attendant to carry out the work on the bear bin.
E24/31	To note the most recent playground inspection report Noted
E24/32	To consider a review of the maintenance of the open spaces maintained by the Parish Council Cllr Bowman is currently working on the artwork for the signage, no further update at present. Cost Centre: EMR
E24/33	Centenary wood Phase 1 of the 1-5 year plan JCM have removed 8 trees as part of phase 1. A volunteer has begun erecting the dead hedge. A specific area will be designated to our forest school and local nurseries which will include a mud kitchen and raised beds. A grant was received for £16000 for the maintenance of the woods which will include signage for the designated areas, footpaths and species of wildlife.

E24/34	Environment Enhancement Cllr Faulds reported that new plants had been added to the hanging baskets and that £50.00 had been spent of the £300.00 budget. The Hedge in Angel Lane has been removed a new fence has been erected by the village attendant and a double hedge planted. 400 saplings arrived from the wildlife trust 150 used on the hedge the remainder to be used at the allotment once the new fence has been installed. Action: Cllr Faulds to purchase more plants for May to add to the hanging baskets. The village attendant to liaise with the allotment holders to arrange a working party as it is a large job. Cost Centre: 4480
E24/35	Green Place Management Plan (formally known as Environmental 1-5 year Plan) Donna Hance suggested that we have a plan in place regarding all the open spaces that Broomfield Parish Council are responsible for. Donna Hance reported that the criteria for the green flag hasn't changed and is work in progress. Action: Donna Hance work in progress
E24/36	Environment day 16th March Donna Hance reported that there will be different stalls all environmentally friendly. The local children will be invited who helped with the planting. An invitation was sent to the volunteers in the Village known as Broomfield Buddies to show appreciation for the support given and be presented with a badge and a certificate.
E24/37	Notice Board – Main Entrance Angel Lane The committee members decided after some deliberation to alter the details concerning the notice board, instead of using the existing posts Broomfield Parish council would order a new post with a socket as the old ones would not suffice as per Harry Stebbing Workshop advice as the old posts were not level therefore causing an obstacle with the installation of the new notice board. The members also decided to add a heading to the new notice board. With the wording Broomfield Parish Council on a header engraved. Resolved: The council approves of the amendments. Proposed by Cllr Faulds seconded by Cllr Scott all else in agreement. Refer to E24/09 Cost £749.00 Plus VAT New Post £191 Plus VAT 6 Pounds per letter 23x6 = £138 Total £1078.00 £1000.00 EMR Reserves £78.00 from Signage Cost centre EMR

E24/38	Speed Watch Deputy Clerk reported that all the volunteers have now had the necessary training and the relevant equipment is in place for speed watch to commence. The volunteers decided that the session will be a two-hour window on the second Saturday of the month.
E24/39	Correspondence received. Hollow Lane-resident- requested parking/driving restrictions referred to the school Lane working Group. White Mead-resident - requested parking restrictions. The resident received a hand delivered letter and relevant information on the different parking restrictions and the process of trying to obtain these restrictions.
E24/40	Matters for next meeting. All matters arising from these minutes
E24/41	Meeting Closed at 20.36