



Broomfield Parish Council

Minutes of a meeting of Broomfield Parish Council Village Environment Committee, held 14 February at 7.30 pm in Broomfield Village Hall.

E24/01	To receive Chairman's declaration of Acceptance of Office. The Chairman, Cllr Angie Faulds made her acceptance of office.
E24/02	Members attending Chairman: Cllr Angie Faulds Councillors: Scott, Perez-Moris, Taylor and Boreham Other members: Donna Hance Events and fund-raising Manager, Nicola Goulter Deputy Clerk Apologies received from Cllr Howell – unanimously agreed
E24/03	Declarations of interests Cllr Scott declared an interest on item number E24-18
E24/04	To approve the previous minutes held on the 13 December 2023 Resolved: Motion: The minutes could not be agreed as only one Cllr was present at the December Committee Meeting – The December minutes will be presented at the next meeting for approval.
E4/05	Public Question Time. No members of the public present
E24/06	Financial Matters. Noted
E24/07	Children's Playground. The committee members agreed the purchase of 4 small bins for the children's area at a cost of £63.50 each. The brown bear bin to be left in situ and be filled with foam. Proposed by Cllr Scott and seconded Cllr Taylor Action: The Deputy Clerk to place order for bins with Heyn Solutions.
E24/08	To note the most recent playground inspection report Noted
E24/09	To consider a review of the maintenance of the open spaces maintained by the Parish Council The committee members were consulted regarding the signage and the costings. All members were happy with the progression. To be taken to the next Village Hall meeting to discuss where to position the Lectern and finger posts, as these are on Village Hall land. Action: To go to Village Hall Committee meeting on the 11 March 2024 Cost Centre: EMR
E24/10	Centenary wood Phase 1 of the 1-5 year plan Donna Hance reported JCM Services had not been on site to carry out the work on this phase of the plan yet. Donna Hance reported that she had obtained a grant of £16.000 to spend on Centenary Wood. Action: Deputy Clerk to contact JCM services for a date to carry out work.

	Cost Centre:4255
E24/11	Environment Enhancement The hanging baskets require new Pollinator plants and compost Cllr Faulds Suggested £300 would be an adequate amount to purchase the materials. This amount was agreed. Action: Cllr Faulds to purchase Plants and compost.
E24/12	Environment Plan 1-5 years The Environment Plan is to be changed to Green Space Management Plan Donna Hance suggested the name change and to collate all information together regarding all green spaces as this will be easier to navigate.
E24/13	Trees JCM Services have completed all work that have been quoted for. Cost centre: 4255
E24/14	Church Green removal of sleepers JCM have not removed sleepers yet as the weather has been too wet. Waiting for better weather. Action: Follow up JCM in March
E24/15	Memorial Benches Donna Hance purchased a memorial plaque for a former resident and to be placed on the Village Hall benches. Action: Deputy Clerk to ask Village attendant to fit plaque to bench.
E24/16	Environment day 16th March Donna Hance reported that there will be different stalls all environmentally friendly. The local children will be invited. An invitation was sent to the volunteers in the Village. known as Broomfield Buddies to show appreciation for the support given and be presented with a badge.
E24/17	Notice Board – Main Entrance Angel Lane Refer to E24/09 Cost £749.00 Plus vat Cost centre EMR
E24/18	To Match Fund Defibrillator from Parish Council grant funds Motion: Donna Hance has requested £750.00 from the Parish Council to match the defibrillator Grant. Proposed by Cllr Perera-Morris and seconded by Cllr Taylor
E24/19	Speed Watch Deputy Clerk reported that the group were just waiting on the latest volunteer to complete roadside training before putting a rota together.
E24/20	Charges for Angel Meadow for evening events The committee discussed the hire of Angel Meadows for evening events it was agreed that the fees would be.

	6PM -11PM £110 for Broomfield residents Non residents £145 With a £300 damage deposit fee.
E24/21	To discuss the redesign of the entrance from the main road. The deputy clerk obtained two quotes for the removal of the hedge on Angel Lane JCM Services will be carrying out the work as the quote included the stumps. The other quote was for removal of hedge and then once hedge had been removed would then quote for stumps. The hedge is failing due to age and collapsing in the middle. JCM to remove hedge as soon as possible before the nesting season. Also suggested that the village attendant undertake erecting the fence and planting the new hedgerow. The committee suggested putting a four-foot fence along the middle with a double hedgerow also some plants. There are two metal posts right at the entrance these are to be removed. The two wooden posts are to be painted and a noticeboard to be attached. Noticeboard from Harry Stebbing workshop to fit in with the design of the signage. The noticeboard to be ordered before the other signage as this has not been finalised. Motion: To agree on the removal of the hedge and erecting of the fence and installation of the noticeboard. Proposed by Cllrs Scott seconded by Cllr Taylor. One abstention all others in agreement. Action: Deputy Clerk to contact JCM to carry out the removal of the hedge. Deputy Clerk to contact Harry Stebbing workshop to order noticeboard. Village attendant to obtain prices for fence to remove metal posts or cut to base.
E24/22	Correspondence received A resident dropped a leaflet in called the Copperfield Trail a two-mile circular walk into the Parish Council. This is very well done. It was decided to print off some of the “Country Stile” walks as leaflets for the foyer.
E24/23	Matters for next meeting All matters arising from these minutes
E24/24	Meeting Closed at 21.29