

BROOMFIELD VILLAGE HALL CHARITY – Trustee Meeting

Dear Councillor

You are invited to attend the meeting of Broomfield Parish Council, in the capacity of Sole Trustee of the Village Hall Charity to be held on Wednesday 24th April 2024 at 7.30 p.m. in the Broomfield Village Hall for the transaction of business as set out below.

Mark Hembury

Mark Hembury
Clerk to the Council

24/1	To elect the Chairman of the Sole Trustee
24/2	To elect the Vice-Chairman of the Sole Trustee
24/3	Members attending. Motion. To record and accept apologies for absence
24/4	Declarations of any conflict of interests
24/5	To approve the minutes of the Council, meeting in the capacity of Sole Trustee, held on 27th March 2024. Motion: The minutes of the meeting held on 27 th March 2024 are accepted as a true record.
24/6	Public Question Time The Charity Annual Meeting provides the opportunity for any residents of the Parish of Broomfield to ask questions of the Trustee.
24/7	To note the current financial position of the charity, including the revised budget for the financial year 2024-25.
24/8	To receive a report on the review of the Village Hall policies and processes.
24/9	To receive the annual accounts for the Charity for the year ending March 31st 2024.
24/10	To note the charging structure for hirers wishing to use the Village Hall
24/11	To elect members of the Village Hall Management Committee.
24/12	To note the latest hirers report for the Village Hall Charity
24/13	Matters for the next meeting.