



Broomfield Parish Council

Minutes of a meeting of Broomfield Parish Council Village Environment Committee, held 19 June 2024 at 7.30 pm in Broomfield Village Hall.

E24/77	Members attending Chairman: Cllr Angie Faulds. Councillors: Perera -Morris, Boreham Other members: Nicola Goulter Deputy Clerk and a member of the public Apologies: No apologies received Resolved: To record and accept apologies for absence – unanimously agreed
E24/78	Declarations of interests None
E24/79	To approve the previous minutes held on the 15 May 2024 Resolved: The minutes of the Environment Committee meeting on the 15 May 2024 are accepted as a true record. Proposed by Cllr Faulds and seconded by Cllr Perera-Morris. All others in agreement
E24/80	Public Question Time. A member of the public was present and raised a couple of points 1. Scott's Green - The resident reported that the green had been dug up with cones closing off part of the road – Deputy Clerk to investigate. 2. The resident also questioned where the original Broomfield Parish Sign is to be installed. Deputy Clerk to investigate. The same resident who attended the Committee meeting on the 15th May requested answers to the previous set of questions that were raised. 1. Deputy Clerk reported that a quote had been requested for the damaged kerb stones on Church Green From JCM. 2. Scott's Green the Deputy Clerk reported back on the issue regarding work vans parking on the green that on each visit the Deputy Clerk had visited there were no vehicles present. 3. The white stones on Parsonage Green had been repositioned by the village attendant. 4. An email had been sent to the resident of the property on Parsonage Green to enquire about the yellow pipe – awaiting reply. 5. Felsted field – Deputy Clerk reported that the village attendant has trimmed the hedge. 6. A letter has been sent to residents with regards to the flint wall needing attention. 7. Mill Lane – Stile requires further investigation. 8. The Potholes in Glebe Crescent have been reported to Highways by the Deputy Clerk. 9. Centenary Woods a risk assessment has not been carried out yet – as a working party have yet to be identified as reported by Donna Hance. 10. Allotment site pothole at entrance had been filled in as reported by Deputy Clerk. The resident said the pothole had not been filled in or failed from the previous repair. Deputy Clerk to investigate, another pothole has appeared just before the entrance to the allotments. Reported to Highways

	11. The resident also raised the point that the telephone box had still not been painted. Cllr Faulds reported that the village attendant has been very busy trying to keep the Village Greens free from weeds and hedges trimmed. The Village attendant has now painted the Phone box. Action – Deputy Clerk waiting on quote from JCM reference to kerb stones Mill Lane Stile - Further investigation by Donna Hance Deputy Clerk to investigate locating the Broomfield Sign at Scott's Green
E24/81	Financial Matters. Noted
E24/82	Children's Playground. Playground Inspection Report -Noted ROSPA report – noted Deputy Clerk to organise a service on the gym equipment. Village attendant to carry out minor works on the children's play area anything that cannot be achieved, report to Deputy Clerk to arrange for an external company to provide a quote
E24/83	To consider a review of the maintenance of the open spaces maintained by the Parish Council. Deputy Clerk reported that we were waiting on the final artwork Action: Deputy Clerk to discuss with Cllr Bowman and premises manager who is assisting with the artwork.
E24/84	Centenary wood To arrange dates and time for the working party. Action: Donna Hance to carry out risk assessment
E24/85	Allotment Site/Association. In Donna Hance absence the Deputy clerk reported that the Allotment toilet grant was successful. Cllr Faulds reported that the fence was almost complete just waiting for the final pallets to be installed there are another 150 saplings to be planted once finished.
E24/86	Environment Enhancement Donna Hance to ask Sue Hubble (former Broomfield Parish Councillor who instigated the Broomfield in Bloom) if the planter at Vellacott's could be removed and utilised at the Community Garden. Sue Hubble agreed as it was situated in the wrong place, and nothing grew. Cllr Faulds reported that some weeding had taken place at Church Green and will be an ongoing job. Action: Village attendant to collect planter and deliver to the Community Garden.
E24/87	Green Place Management Plan (formally known as Environmental 1–5-year Plan) JCM Services have completed the second stage of 1–5-year plan by coppicing the trees.
E24/88	Notice Board – Main Entrance Angel Lane Deputy Clerk reported that the artwork for the rest of the signage was being finalised. That all signs will be ordered together as there is a delivery charge.

E24/89	Speed Watch Cllr Faulds reported that the last speed watch was a success vehicle stayed within the legal limits.
E24/90	Litter pick Love your parish – will be visiting Chelmer Valley High School area on the 18 th July for a litter pick session.
E24/91	Correspondence received. Church Green – Deputy Clerk reported to the Committee that the Village Attendant had started to tackle the weeds and had made some progress. Vellacotts The Deputy Clerk reported that the planter at Vellacott will be collected by the Village Attendant and delivered to the Community Garden ACTION Village attendant to attempt the removal of weeds on Church Green Village Attendant to collect the planter from Vellacott's
E24/92	Matters for next meeting. All Matters arising from these minutes
E24/93	Meeting Closed at 20.31