



Broomfield Parish Council

Minutes of a meeting of Broomfield Parish Council Village Environment Committee, held 15 May 2024 at 7.30 pm in Broomfield Village Hall.

E24/60	Members attending Chairman: Cllr Angie Faulds. Councillors: Perera -Morris, Boreham and Howell and Scott Other members: Donna Hance Events and fund-raising Manager and Nicola Goulter Deputy Clerk and a member of the public Apologies: Cllr Taylor Resolved: To record and accept apologies for absence – unanimously agreed
E24/61	Declarations of interests None
E24/62	To approve the previous minutes held on the 13 March 2024 Resolved: The minutes of the Environment Committee meeting on the 15 May 2024 are accepted as a true record. Proposed by Cllr Howell and seconded by Cllr Perera-Morris. All others in agreement
E24/63	Public Question Time. A member of the public was present and raised several points. 1. Church Green Sleepers when will they be removed. Deputy Clerk reported that they had been removed on the 15th of May. 2. Damaged Kerb stones on Church Green – will be inspected. 3. Carparking problems on Church Green had there been any more complaints regarding the parking. Deputy Clerk reported that Broomfield Parish Council had received no further complaints. Deputy Clerk advised the member of the public that forms had been given to a resident explaining the procedure and the route to take with trying to get parking restrictions implemented. 4. Scott's Green the resident advised work vans from the new houses were parking on the green and damaging the grass. Deputy Clerk will investigate. 5. White stones on parsonage green have been moved could they be repositioned. Deputy Clerk will ask the village attendant to rectify. 6. Chelmer Valley School – the member of the public requested that we litter pick up by the school. Deputy clerk reported that the village attendant does regular littler picks round the village. 7. Pipe sticking out of the ground the entrance to the Parsonage Green house. Deputy Clerk to investigate. 8. Felsted field the hedges are overgrown. Deputy Clerk to email the field owners to ask them to cut back the trees. 9. Brick wall by Bridgemarsh and Brooklands needs repairing. Deputy Clerk to contact Brooklands and Bridgemarsh. 10. The Mill in Mill Lane – by the Bridge the Stile has broken/worn away could we replace. Deputy clerk Donna Hance to investigate /report to relevant parties. 11. Glebe Crescent- Pot holes report on Essex Highways.

	Action – Deputy Clerk to investigate kerb Stones Church Green Village Attendant to Paint phone Box when weather is dry. Deputy Clerk to investigate parking on Scott’s Green Village attendant to reposition stones on Parsonage Green Deputy Clerk to contact the landowner of Felsted Farm regarding hedges. Deputy Clerk to Contact Brooklands/Bridgemarsh regarding the flint wall Deputy Clerk to contact relevant parties regarding Stile report to highways Deputy Clerk to report potholes in Glebe Crescent to Essex Highways.
E24/64	Financial Matters. Noted
E24/65	Children’s Playground. Playground Inspection Report -Noted ROSPA inspected the playground on the 15th May – waiting on report.
E24/66	To consider a review of the maintenance of the open spaces maintained by the Parish Council. Deputy Clerk reported that we were waiting on the final artwork.
E24/67	Centenary wood Donna Hance reported that a Broomfield Parish Council volunteer who has a lot of expertise in pond management will be leading a working group. Donna Hance explained all volunteers are covered under Broomfield Parish Council insurance and a risk assessment will be carried out. Action: Donna Hance to carry out risk assessment
E24/68	Allotment Site/Association. The last eight pallets have been sourced to finish the fencing. A big thank you to Tony Barrett. For completing the project. There are two half plots which will now be turned into quarter plots totalling four plots available. Donna Hance also reported that there was a pothole leading into the allotments. Donna Hance also reported that the Men’s Shed were building items for the summer fayre to sell and was proving to be a huge success. Action Donna Hance to get the pothole filled.
E24/69	Environment Enhancement Cllr Faulds reported on new trees and shrub’s being planted and the baskets been refilled. 150 new trees have now been planted at the allotment with another 150 to be planted later.
E24/70	Green Place Management Plan (formally known as Environmental 1–5-year Plan) Donna Hance advised the members that the next stage will be collating information for each of the village greens.
E24/71	Notice Board – Main Entrance Angel Lane Deputy Clerk reported that the artwork for the rest of the signage was being finalised.

	That all signs will be ordered together as there is a delivery charge.
E24/72	Speed Watch Cllr Faulds reported that a speed watch session had been cancelled as there were not enough volunteers.
E24/73	Litter pick to take place on Saturday 10.30-12.00 pm Action: Deputy Clerk to arrange event including publicity.
E24/74	Correspondence received. Church Green JCM reported that Church Green had weeds growing, James from JCM offered to eradicate the weeds free of charge as they served no purpose to the wildlife. Cllr Faulds and other members of the committee are against the use of pesticides and asked if the village attendant could attend to the weeds by attempting to remove them and use a salt solution instead of a pesticide to kill the weeds. Vellacotts A resident reported a long grass verge where the Broomfield in Bloom planter is located that the grass has not been cut and was growing over the planter and whose responsibility was that piece of Land. Donna Hance requested that the strimmer's and hedge trimmer needed servicing on the advice from the village attendant and could they be serviced. There is a budget of £350 virement code 4265 ACTION Village attendant to attempt the removal of weeds on Village Green Village attendant to take the strimmer and hedge trimmer for a service. Deputy Clerk to contact resident regarding long verge – report to highways.
E24/75	Matters for next meeting. All Matters arising from these minutes
E24/76	Meeting Closed at 20.31