



Broomfield Parish Council

Minutes of a meeting of Broomfield Parish Council Village Environment Committee, held 16th October 2024 at 7.30 pm in Broomfield Village Hall.

E24/112	Members attending Chairman: Cllr Angie Faulds. Councillors: Perera-Morris, Scott, Bleet, Odelana, Howell and Taylor. Other members: Nicola Goulter Deputy Clerk and Donna Hance and a member of the public Apologies: Cllr Boreham Resolved: To record and accept apologies for absence – unanimously agreed
E24/113	Declarations of interests None
E24/114	To approve the previous minutes held on the 17 July 2024 Resolved: The minutes of the Environment Committee meeting on the 17 July 2024 are accepted as a true record. Proposed by Cllr Faulds and seconded by Cllr Perera-Morris. All in agreement
E24/115	Public Question Time: A member of the public was present and raised the following points. Centenary Wood – It was suggested that bird boxes should be placed in the woods. Donna Hance reported that there are bird boxes already in the woods and that men's shed will be making others as well as bat boxes. Action: Donna Hance to instruct Men's Shed to prepare bird/bat boxes Disabled Swing seat for the children's playground – It was requested that we investigate getting a disabled swing seat for the play area. Cllr Faulds informed the member of the public that the doughnut swing was installed for easy access and that there are a lot of factors to consider such as having enough space. Also, Broomfield Parish Council would not be able to financially afford it at this current time, but suggested we investigate for a future project. Action: Deputy Clerk to obtain quotes. Felsted Field Hedge - It was reported that the hedge is overgrown and to contact Felsted School and the agents for the Marriages to ask them to maintain the hedge. Deputy Clerk/Cllr Faulds reported that the hedge has been trimmed by the village attendant on separate occasions over the summer. This is not an easy task as it's on the main road. The member of the public argued that it had not been trimmed. Action: Deputy Clerk to try and find the agents for the Marriages or contact Felsted School. Entrance to the allotment Pothole – It was asked whose responsibility was this Action: Donna Hance to investigate

	Phone Box –The resident pointed out the telephone box had been painted but the gold emblem was not bright enough. Action: Deputy Clerk to discuss with the village attendant to see if he could suggest a Remedy. Angel Green white blocks- It was reported that the blocks needed resetting Action: Deputy Clerk to discuss with the village attendant Flint wall Bridgemarsh- The resident reported again the flint wall is in a fragile state and to send a letter to both properties asking again to carry out repair work as quickly as possible. Also report to Highways. Cllr Bleet suggested speaking to Michael Hurst. Action: Deputy Clerk to report to Highways and send letters to both properties.
E24/116	Financial Matters. The collection of recent months rental from the football club has been overlooked. The Deputy Clerk will give urgent attention to this matter
E24/117.1	Children’s Playground. Playground Inspection Report-Noted
E24/118	To consider a review of the maintenance of the open spaces maintained by the Parish Council. Cllr Faulds suggested that his heading has been duplicated and be removed from future agendas.
E24/119	Centenary wood Donna Hance reported that the volunteers from the Broomfield Village care home have been volunteering around the village and they will be planting bulbs and tidying up in the woods JCM have been instructed to carry out the work on the pond/Stream. JCM have will be carrying out the last stage of the coppicing of the trees. The Men’s Shed are also making a new sign for Centenary Wood. Action: JCM to carry out the work in the woods.
E24/120	Allotment Site/Association. Donna Hance reported that the volunteers from the care home have been digging the allotments and working on the raised beds. The allotment society have been offered free manure. A skip will be delivered the men’s shed will pay half and the Allotment Association will pay the other half of the costs. There are two empty quarter plots. The potholes inside the site have been filled. The AGM is coming up in November.
E24/121	Environment Enhancement Cllr Faulds reported that the baby trees have been mulched. The wildflower meadow is going to be cut by the village attendant. Deputy Clerk instructed JCM to cut the long grass areas concentrating on Church Green for Remembrance Day. Deputy Clerk took instruction from Cllr Faulds. Parsonage Green, trees had been planted to plug the gap to deter vehicles from driving on the green, however some of those trees have since died. The committee agreed to purchase trees to replace the ones that died. New trees once planted will be watered weekly by the Village Attendant for the first year.

	Donna Hance would like to relay her deep gratitude and thanks to Cllr Faulds for looking after the baby trees on the David Smith field for taking the time to water them.
E24/122	Green Place Management Plan (formally known as Environmental 1–5-year Plan) Donna Hance reported that she is in the process of applying for the green flag.
E24/123	Notice Board – Main Entrance Angel Lane Deputy Clerk reported that the signage has been ordered.
E24/124	Speed Watch The session on the 19 th October was postponed because of the weather conditions.
E24/125	Litter pick – 23 November 10am-12pm Donna Hance reported that Broomfield Parish Council and Cheerful Chai are working together in promoting the next litter pick day. Cheerful Chai will be providing Tea and Coffee for the volunteers.
E24/126	Parsonage Green Please refer to item agenda E24/
E24/127	Correspondence received A resident emailed with reference to the bus stop on Hospital Approach and the amount of litter that is constantly there the resident has asked for a rubbish bin. I explained that a bin was not allowed to go there as it would be a hazard as there are double yellow lines and the lorry cannot stop. Tim Eaton Smith from Chelmsford City Council provided this information to the Deputy Clerk.
E24/128	Matters for next meeting. All Matters arising from these minutes Bike Shelter for the carpark quotes for 6.25 sheets Notice board for Angel bus stop
E24/129	Meeting Closed at 8.55