



Broomfield Parish Council

Minutes of a meeting of Broomfield Parish Council Village Environment Committee, held 17 Jul 2024 at 7.30 pm in Broomfield Village Hall.

E24/94	Members attending Chairman: Cllr Angie Faulds. Councillors: Perera -Morris, Scott Other members: Nicola Goulter Deputy Clerk and Donna Hance Apologies: Cllr Howell, Taylor and Boreham Resolved: To record and accept apologies for absence – unanimously agreed
E24/95	Declarations of interests None
E24/96	To approve the previous minutes held on the 19 June 2024 Resolved: The minutes of the Environment Committee meeting on the 19 June 2024 are accepted as a true record. Proposed by Cllr Faulds and seconded by Cllr Perera-Morris. All in agreement Action points from previous minutes: - 1. A resident reported that Scott's Green had been dug up and utility pipes installed. Deputy Clerk reported to the committee that Scotts Green is owned by Chelmsford City Council and not Broomfield Parish Council. 2. The resident also enquired about the positioning of the old Broomfield Parish Council sign in Scotts Green. Deputy Clerk reported that a large green box had been installed on the Green and that the Green does belong to Chelmsford City Council and not Broomfield Parish Council. The committee members decided to halt the decision on relocating the sign For the time being. 3. Phone Box – The Deputy Clerk reported to the members that the Phone Box has now been painted. The committee members would like to acknowledge the village attendants hard work on restoring the phone box. 5. Mill Lane Stile – The deputy Clerk reported the issue raised with Highways. Highways are investigating.
E24/97	Public Question Time: No members present
E24/98	Financial Matters. Unavailable at present
E24/99	Children's Playground. Playground Inspection Report-Noted Deputy Clerk contacted Chelmsford City Council Parks team to arrange a site inspection on the Children's play area – as per the ROSPA report to remedy the defects that have been highlighted.

E24/100	To consider a review of the maintenance of the open spaces maintained by the Parish Council. The Deputy Clerk presented the committee with an A1 print of the artwork for the Lectern for the Committee members. The committee suggested that a proof be sent to all Councillors for approval.
E24/101	Centenary wood Donna Hance updated the committee that the pond will be dug out and a path formed around the pond. The Forest school area is to be extended. More Bulbs to be planted such as English Bluebells and Wood Anemone Action: Donna Hance to carry out risk assessment To obtain a quote from JCM Services to carry out work on the pond
E24/102	Allotment Site/Association. In Donna Hance absence the Deputy clerk reported that the Allotment toilet grant was successful. Cllr Faulds reported that the fence was almost complete just waiting for the final pallets to be installed there are another 150 saplings to be planted once finished.
E24/103	Environment Enhancement The Planter at Vellacotts has been moved to the community Garden and new plants potted.
E24/104	Green Place Management Plan (formally known as Environmental 1–5-year Plan) Donna Hance to apply for the Green Flag award
E24/105	Notice Board – Main Entrance Angel Lane Deputy Clerk reported that the artwork for the rest of the signage was being finalised. That all signs will be ordered together as there is a delivery charge.
E24/106	Speed Watch Deputy clerk reported that there were not enough volunteers for the last session
E24/107	Litter pick Love your Parish – waiting on confirmation
E24/108	Parsonage Green – Pond Motion Cllr Faulds made a statement on behave of the committee We authorise the Clerk to respond to a claim for alleged damage written and photographic evidence will be required in the first instance
E24/109	Correspondence received A resident raised concerns over large tree branches overhanging her garden on Angel Lane ACTION Deputy Clerk to obtain quotes JCM to be instructed to have a look and quote for work to be completed
E24/110	Matters for next meeting. All Matters arising from these minutes
E24/111	Meeting Closed at 21.15