



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 11th September 2024 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

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Clerk to the Council

24/93	Members attending. Motion. To record and accept apologies for absence.
24/94	Declarations of interests To receive any declarations of interests from Councillors.
24/95	To approve the minutes of the Council Meeting held on 4th September 2024. Motion. The minutes of the Full Council meeting are accepted as a true record.
24/96	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
24/97	To receive a report from the County Council for items not on agenda.
24/98	To receive a report from City Council for items not on the agenda.
24/99	Correspondence
24/100	Consultations To agree a response to the 'Open Consultation on Proposed Changes to the National Planning Policy Framework' https://www.gov.uk/government/consultations/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system
24/101	Reports from Councillors on outside bodies Local Highways Panel – Councillor Steel (County and City Councillor) Woollards Charity – Councillor Faulds Broomfield Hospital liaison – Councilor Blake Football Sports Clubs – Events and Fundraising Manager Elderly Care Homes – Events and Fundraising Manager Transport – Councillor Thomson Schools – Councillor Bowman Police – Councillor Scott North West Parishes – Councillor Blake
24/102	To note financial reports for July 2024 To approve the bank statement and reconciliation for July 2024 To note cashbook, income and expenditure for July 2024. To note salary payments for July 2024.

	Motion: The Council approves the financial records for July 2024 noting the current account reconciliation figure of £3,670.06
24/103	To note financial reports for August 2024 To approve the bank statement and reconciliation for August 2024 To note cashbook, income and expenditure for August 2024. To note salary payments for August 2024. Motion: The Council approves the financial records for August 2024 noting the current account reconciliation figure of £20,134.60
24/104	To agree a response to the email received from Kirsty Dougal on 8th August.
24/105	To consider how an Infrastructure Forecasting Tool can be used to incorporate aspirations within the N.P. into the Development Plan. See also attached email.
24/106	To consider a grant request made by St Mary's Church. The Council should be aware that the previous legislation preventing the grant of money to the Church has been repealed. The Council's initial grant budget for the year was £12,000. The attached report shows that the grants budget is currently overspent with a total of £15,477 having already been allocated.. (£1860 is from CIL reserves). Any grant awarded will now need to be taken from general reserves.
24/107	Potential opportunities have been identified for grant funding towards a replacement vehicle for the Parish Council, when the current van reaches the end of its life – particularly when specific benefits can be identified to the community by way of improving their access to local transport. To assist in the provision of this transport, it is proposed that money is made available from the staff training budget to go towards driving lessons for the Events and Fundraising Manager. Motion. The Parish Council approves of the allocation of up to £2000 from the training budget for a course of instruction to enable the Events and Fundraising Manager to obtain a full car driving licence.
24/108	At the Council meeting held on 20th July 2022, it was agreed to provide a grant of £1000 to the Village Hall to assist in staging a Music Festival minute 22/29 refers. It has not been possible to arrange this event, and the Village Hall is now asking that this grant be used towards the replacement of the sound system in the Village Hall, to include a new hearing loop. Motion. The Parish Council approves of the grant being re-allocated to the purchase of a replacement sound system for the Village Hall.
24/109	At the August meeting of the Village Hall Management Committee, it was agreed that an approach would be made to the Parish Council for the purchase by the Parish Council, of a 20x10m portable unit to be used as an office and storage unit for the staff at the Village Hall, costing £6000. If agreed, a planning application would be required. The Parish Council is asked to consider this proposal.
24/110	Matters for the next meeting