



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 13th November 2024 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

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Clerk to the Council

24/133	Members attending. Motion. To record and accept apologies for absence.
24/134	Declarations of interests To receive any declarations of interests from Councillors.
24/135	To approve the minutes of the Council Meeting held on 9th October 2024. Motion. The minutes of the Full Council meeting are accepted as a true record.
24/136	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
24/137	To receive a report from the County Council for items not on agenda.
24/138	To receive a report from City Council for items not on the agenda.
24/139	Correspondence
24/140	Consultations 1. Address consultation – Chelmsford City Council 2. Sir Geoff Hurst School – Beckmead Trust
24/141	Reports from Councillors on outside bodies Local Highways Panel – Councillor Steel (County and City Councillor) Woollards Charity – Councillor Faulds Broomfield Hospital liaison – Councilor Blake Football Sports Clubs – Events and Fundraising Manager Elderly Care Homes – Events and Fundraising Manager Transport – Councillor Thomson Schools – Councillor Bowman Police – Councillor Scott North West Parishes – Councillor Blake
24/142	To note financial reports for October 2024 To approve the bank statement and reconciliation report for October 2024 To note cashbook, income and expenditure for October 2024. To note salary payments for October 2024. Motion: The Council approves the financial records for October 2024 noting the current account reconciliation figure of £33,850.26

24/143	Broomfield Parish Council has a local Speed Watch Group to contribute towards making roads through the village safer for all users. It is proposed that Geoff Garfield be appointed the new co-ordinator of this group. Motion. Broomfield Parish Council approves of the appointment of Geoff Garfield as the Speed Watch co-ordinator.
24/144	To consider changing the name of Broomfield Parish Council to Broomfield Village Council.
24/145	The Environment Committee is scheduled to meet at 7.30 p.m. on the third Wednesday of the month. It is proposed that in future the Environment Committee will meet at 8 p.m. on the third Wednesday of each month, to allow a meeting of the Village Hall Committee to take place immediately beforehand from 7 p.m. to 8 p.m. Motion. The Parish Council approves of changing the time of the Environment Committee meeting to 8 p.m. on the third Wednesday of each month.
24/146	The Parish Council is asked to consider a licensing application made by the King's Arms Public House and to agree any representations it wishes to make to the City Council Licensing Department.
24/147	The Chairman will provide an update on the proposed Park Project.
24/148	The Parish Council is asked to consider the following virements to the current budget – Transfer of £590 from 4050/100 (staff training) to 4110/110 (subscriptions) Transfer of £380 from 4050/100 (staff training) to 4120/110 (Professional fees) Motion. Broomfield Parish Council approves of the two virements as proposed.
24/149	The poor lighting in the vicinity of the Village Hall was discussed at the recent Trustee meeting. The Village Hall Charity has received a quote for the installation of further lighting to resolve this issue and makes a request to the Parish Council for a grant to cover the cost of the work. Motion. Broomfield Parish Council approves of a grant of £2287.60 to the Village Hall Charity for the installation of additional lighting, the spending to be taken from the CIL Earmarked Reserve.
24/150	Clerk's Update The Clerk will provide the Council with an update on matters considered at previous meetings and any other issues that would be of interest.
24/151	To note minutes from the following Committees:
24/151.1	Finance and Personnel Committee – draft minutes from 23rd October
24/151.2	Environment Committee – draft minutes from 16 th October.
24/151.3	Planning Committee – draft minutes from 6 th November.
24/151.4	Communications Committee – No recent meeting
24/151.5	School Lane Working Group – Chairman to provide an update
24/151.6	Health and Wellbeing Group – Chairman to provide an update.
24/152	Matters for the next meeting