



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 11th December 2024 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

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Clerk to the Council

24/153	Members attending. Motion. To record and accept apologies for absence.
24/154	Declarations of interests To receive any declarations of interests from Councillors.
24/155	To approve the minutes of the Council Meeting held on 13th November 2024. Motion. The minutes of the Full Council meeting are accepted as a true record.
24/156	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
24/157	To receive a report from the County Council for items not on agenda.
24/158	To receive a report from City Council for items not on the agenda.
24/159	Correspondence
24/160	Consultations HM Govt. – Enabling remote attendance and proxy voting at local authority meetings.
24/161	Reports from Councillors on outside bodies Local Highways Panel – Councillor Steel (County and City Councillor) Woollards Charity – Councillor Faulds Broomfield Hospital liaison – Councilor Blake Football Sports Clubs – Events and Fundraising Manager Elderly Care Homes – Events and Fundraising Manager Transport – Councillor Thomson Schools – Councillor Bowman Police – Councillor Scott North West Parishes – Councillor Blake
24/162	To note financial reports for November 2024 To approve the bank statement and reconciliation report for November 2024 To note cashbook, income and expenditure for November 2024. To note salary payments for November 2024. Motion: The Council approves the financial records for November 2024 noting the current account reconciliation figure of £12,043.44
24/163	Broomfield Parish Council Finance and Personnel Committee met on 27th November to consider the budget for 2025/26 and the associated precept request. A recommended

	proposal is now brought to Full Council for consideration. The budget of £246,483 is to be funded by a precept request of £228,478, other income of £17,030 and a contribution from reserves of £975. This will produce a Band D rate of £106.20 which is an increase of 2% on 2024/25. Motion. Broomfield Parish Council approves of a budget for the financial year 2025/26 based upon expenditure of £246,483. A precept request will be made for £228,478.
24/164	A message has been received regarding plans for a Chelmsford Association of Local Councils. The attached letter explains the proposal and the Working Group involved are seeking to ascertain the level of interest in forming such an Association. The Parish Council is asked to consider a response to the request.
24/165	The following Planning Application was received too late to be considered by the Planning Committee. Ref. 24/01589/FUL Broomfield FC Services Ltd. Proposal Retrospective application for 1.1m high fencing alongside the parking area. Approval for a pitch rail around the perimeter of the main pitch, and along one side only of the adjacent pitch. The Parish Council is asked to consider any representations it might wish to make. View here...
24/166	The Chairman of the Planning Committee will provide an update on the recent Roselawn Farm Planning Appeal.
24/167	Clerk's Update The Clerk will provide the Council with an update on matters considered at previous meetings and any other issues that would be of interest.
24/168	To note minutes from the following Committees:
24/168.1	Finance and Personnel Committee – draft minutes from 27 th November
24/168.2	Environment Committee – draft minutes from 20 th November.
24/168.3	Planning Committee – draft minutes from 4 th December.
24/168.4	Communications Committee – No recent meeting
24/168.5	School Lane Working Group – Chairman to provide an update
24/168.6	Health and Wellbeing Group – Chairman to provide an update.
24/169	Matters for the next meeting