



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 10th April 2024 at 7.30 p.m. in the Broomfield Village Hall for the transaction of business as set out below.

Mark Hembury

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Clerk to the Council

23/247	Members attending. Motion. To record and accept apologies for absence.
23/248	Declarations of interests To receive any declarations of interests from Councillors.
23/249	To approve the minutes of the Council Meeting held on 20th March 2024. Motion. The minutes of the Full Council meeting are accepted as a true record.
23/250	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
23/251	To receive a report from the County Council for items not on agenda.
23/252	To receive a report from City Council for items not on the agenda.
23/253	Correspondence An email has been received from Essex Police with plans for a proposed Operation Sidewalk, which is intended to tackle anti-social behaviour, including speeding. Community Speedwatch Groups are asked to notify their wish to become involved. Request for an enclosed dogs exercised area – local resident
23/254	Consultations None received.
23/255	Reports from Councillors on outside bodies Local Highways Panel – Councillor Steel (County and City Councillor) Woolards Charity – Councillor Faulds Broomfield Hospital liaison – Councilor Blake Football Sports Clubs – Events and Fundraising Manager Elderly Care Homes – Events and Fundraising Manager Transport – Councillor Thomson Schools – Councillor Bowman Police – Councillor Scott North West Parish's Group – Councillor Blake
23/256	To note financial reports for March 2024 To approve the bank statement and reconciliation for March 2024 To note cashbook income and expenditure for March 2024. To note salary payments for March 2024.

	Motion: The Council approves the financial records for March 2024 noting the current account reconciliation figure of £23,026.03
23/257	The Council was asked at the meeting on 20th March to consider signing up to the Civility and Respect Project. The Council is now asked to agree to this proposal. Motion. The Parish Council agrees to sign up to the Civility and Respect Project.
23/258	Approval was granted at the Council meeting of 20th March to approach a solicitor with a view to registering the lane leading onto the Village Hall site and the pond at Parsonage Green. The cost for this work will be £450 plus disbursements for each location. The Council is asked to approve of this expenditure. Motion: The Council approves of the expenditure of £900 plus disbursements to instruct solicitors to commence the registration process for the two pieces of land as described.
23/259	A review of the policies and procedures of the Parish Council is being undertaken. The Chairman will report on progress to date.
23/260	GP Surgery Provision. The Council will receive a report on the meeting of the Little Waltham and Great Notley Patient Participation Group and consider next steps, including setting up a working group to draw up a proposal for Broomfield. Motion: The Council will set up a working group, comprising councillors and representatives of the Little Waltham and Great Notley Patient Participation Group, to prepare proposals for GP services in Broomfield; and to discuss these with the local Integrated Care Board (NHS)
23/261	The Council will receive an update on the Neighbourhood Plan from the Chairman of the Planning Committee.
23/262	The Council will receive an update on the Pylons project.
2/2633	To assist the Parish Council to propose projects that will contribute towards the mitigation of traffic issues as a result of the Bloor development, and access the £1.3million that was previously agreed for the hospital access road, the Parish Council is asked to consider approving up to £1000 to engage a Highways Engineer to provide expert advice. CIL money will be used if any proposed projects materialise, otherwise the spend will be taken from general reserves. Motion. The Parish Council approves of allocating £1000 to engage a Highways Engineer, CIL money to be used if proposed projects materialise, otherwise the expenditure will be taken from general reserves.
23/264	To receive an update from the Clerk on matters arising from previous meetings.
23/265	To note minutes from the following Committees:
23/265.1	Finance and Personnel Committee – draft minutes from 27 th March
23/265.2	Environment Committee – draft minutes from 13 th March
23/265.3	Property & Planning Committee – draft minutes from 3 rd April
23/265.4	Communications Committee – No recent meeting
23/265.5	School Lane Working Group – Chairman to provide update.

23/265.6	Neighbourhood Plan Working Group – no recent meeting.
23/265.7	Health and Wellbeing – Chairman to provide an update.
23/265.8	Traffic and Travel Working Group – Chairman to provide an update on meeting held on 3 rd April.
23/266	Matters for the next meeting