



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 17th January 2024 at 7.30 p.m. in the church hall of St. Mary with St. Leonard Broomfield, for the transaction of business as set out below.

Mark Hembury

Mark Hembury
Clerk to the Council

23/180	Members attending. Motion. To record and accept apologies for absence.
23/181	Declarations of interests To receive any declarations of interests from Councillors.
23/182	To approve the minutes of the Council Meeting held on 20th December 2023. Motion. The minutes of the Full Council meeting are accepted as a true record.
23/183	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
23/184	To receive a report from the County Council for items not on agenda.
23/185	To receive a report from City Council for items not on the agenda.
23/186	Correspondence
23/187	Consultations Essex Country Council has released draft proposals for new divisions in Essex. The Council has the opportunity to submit comments.
23/188	Reports from Councillors on outside bodies Local Highways Panel – Councillor Steel (County and City Councillor) Woolards Charity – Councillor Faulds Broomfield Hospital liaison – Councilor Blake Football Sports Clubs – Events and Fundraising Manager Elderly Care Homes – Events and Fundraising Manager Transport – Councillor Thomson Schools – Councillor Bowman Police – Councillor Scott
23/189	To note financial reports for December 2023 To approve the bank statement and reconciliation for December 2023 To note cashbook, income and expenditure for December 2023. To note salary payments for December 2023. Motion: The Council approves the financial records for December 2023 noting the current account reconciliation figure of £25,256.41

23/190	To approve the appointment of Councillors Sharon Boreham and Shirley Perera-Morris to the Environment Committee. Motion: The Council approves of the appointment of Councillors Sharon Boreham and Shirley Perera-Morris as members of the Environment Committee.
23/191	The Parish Council is asked to further consider developing a proposal to submit to Essex County Council regarding a plan to mitigate traffic concerns as an alternative to the Hospital link road.
23/192	The following planning application has been received for consultation: a) 24/05009/TPO – Broomfield Hospital Approach - Description of works: T30 (T22 on map) Fraxinus (Ash) - Fell to near ground level. The Council is asked to comment.
23/193	There is currently one Speed Identification Sign (SID) located on Main Road at the southern entrance to the parish. The Council is asked to consider the purchase of an additional sign, to be placed on the existing pole at the northern end of Main Road. Quotes have been obtained from several potential suppliers. Motion: The Council approves of the purchase of a SID device from Swarco, at a cost of £3,825, expenditure to be allocated to the Highways Earmarked Reserve.
23/194	There is currently a set order of meetings each month for the Full Council, Planning, Environment and Finance Committee meetings. The Council is asked to consider if changing the order in which meetings occur would be advantageous.
23/195	It is proposed to include an item on Finance at a meeting later in the year, to provide an explanation for Councillors who may not be familiar with all aspects of Council Finance and to ensure that Councillors are confident in understanding the monthly financial information presented to them. Members are asked for their suggestions as to what any future agenda item should include.
23/196	To receive an update from the Clerk on matters arising from previous meetings.
23/197	To note minutes from the following Committees:
23/197.1	Finance and Personnel Committee – draft minutes of December 20th
23/197.2	Environment Committee – no meeting held in January
23/197.3	Property & Planning Committee – no meeting held in January
23/197.4	Communications Committee – No recent meeting
23/197.5	School Lane Working Group – Chairman to provide update.
23/197.6	Neighbourhood Plan Working Group – no recent meeting.
23/198	Matters for the next meeting

