



Broomfield Parish Council

Minutes of a meeting of Broomfield Parish Council Village Environment Committee, held 8 November at 7.30 pm in Broomfield Village Hall.

E23/176	Members attending Chairman: Margaret Bleet of Broomfield Parish Council Councillors: Howell, Faulds (Vice Chairman) and Bowman other members Cllr Odelana, Nicola Goulter Deputy Clerk and Donna Hance event and fund-raising manager. Motion: To record and accept apologies for absence. None, as all members of the committee were present.
E23/177	Declarations of interests None received
E23/178	To approve the previous minutes held on the 11th October 2023 Resolved: Motion: The minutes of the last meeting held on 11th October 2023 are accepted as a true record. Proposed by Cllr Howell seconded Cllr Bowman all in agreement
E23/179	Public Question Time. No members of the public present
E23/180	Financial Matters. Were discussed the proposed new budget will be presented to the Clerk for the next full council committee meeting. Action Cllr Bleet to put forwards draft budget to the Clerk and Full Council.
E23/181	Children's Playground. Quote from PLAYQUIP was authorised by the environment Committee for the scramble net and pull up rope. Cllr Faulds proposed Cllr Bowman seconded all in favour. Cost Centre: 4408 Action: Deputy Clerk placed order with PLAYQUIP the 9th November 2023 Bins The Deputy Clerk investigated the possibilities of different sized bins to attach to the railings of the children's playground and upon the advice form the street care team that the small bins fitted to railings are not practical and to focus on a normal sized bin to be placed in the playground area. BPC have a bin that can be relocated from outside the Village Hall to the

	park area. Deputy Clerk has asked the street care team if they would install the bin for BPC, this has been agreed. Cost Centre: 322 Action: Deputy Clerk to arrange with Tim Eaton-Ferne from the street care team
E23/182	To note the most recent playground inspection report Noted
E23/183	To consider a review of the maintenance of the open spaces maintained by the Parish Council Cllr Bleet ran through a short presentation on the report that was provided by Urban design team. It was suggested by Cllr Bleet that a working party may be required from the Village Hall and BPC to collate information maps and history of the parish to be able to produce the maps/signs. This will be taken to FULL COUNCIL for further discussion including expenditure Action: The Clerk to take to the next full council committee.
E23/184	Centenary wood Phase 1 of the 1-5 year plan JCM Services will be visiting on the 11th January 2024 to liaise with Cllr Faulds and Donna Hance. Work will commence on the 12th January 2024. Donna Hance did a short presentation on the woods with reference to planting bulbs that have been purchased and what work requires doing. Action: Village attendant to plant the bulbs once they arrive. Trees JCM have been instructed to carry out the works from the tree report. Cllr Faulds proposed Cllr Bowman seconded all else in favour. Cost Centre: 4255
E23/185	Allotment site Association Donna Hance reported that the allotment association had £1000 to spend on stakes and panels. Action: Village attendant to measure up and purchase material to erect fence. Cost centre: 4355
E23/186	Environment Enhancement A resident enquired about Broomfield in Bloom will it carry on after the Cllrs discussed it was agreed that the effort should be put into looking after the hanging baskets at the Village Hall
E23/187	Environmental plan 1 – 5 years Noted Donna Hance provided a report on the Stage 1 of the 1-5 year plan.
E23/188	Trees Quote received from JCM Amenity services for tree maintenance. Cllr Faulds proposed and Cllr Bowman seconded all in favour for the work to be carried out Action: Deputy clerk to Contact JCM services to advise them to carry out the work Cost centre: 4255

E23/189	Church Green removal of sleepers This item went to Full council after the environment Committee agreed in principal the removal of the sleepers form the green. In turn then went to Full Council to discuss the funds for the removal. It was decided that there are funds available. Cost Centre 4235 and 4055 Action: To instruct JCM Amenity Services to carry out the work.
E23/190	Memorial Benches Currently investigating prices and style for plaques Action: Deputy Clerk to obtain more prices.
E23/191	Speed watch A date has been arranged for the 27 th January for a meeting to put a rota in place Action: Deputy Clerk to arrange for training for any new volunteers to participate.
E23/192	Litter Pick 25 th November is the next litter pick. Donna Hance to deputise as the Deputy Clerk is on annual leave
E23/193	Basketball Hoop Has been installed. Cost Centre 4407
E23/194	Notice Board Refer to E23/154
E23/195	Kids Shelter
E23/196	Missing Waste bin from Jubilee Avenue Bus Stop The deputy Clerk contacted the street furniture team with reference to swapping a bin from the Village Hall that was a spare. Having spoke to Tim Eaton-Ferne the deputy clerk explained that the bin had just disappeared, and BPC had no explanation for this. Tim Eaton-Ferne offered to replace the bin free of charge.
E23/197	Chelmsford City Council Street and Numbering Application No Comment
E23/198	Correspondence received. none
E23/199	Matters for next meeting Green Flag award
E23/200	Meeting Closed at 21.28