



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 16th August 2023 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

Mark Hembury
Clerk to the Council

23/77	Members attending. Motion. To record and accept apologies for absence.
23/78	Declarations of interests To receive any declarations of interests from Councillors.
23/79	To approve the minutes of the Council Meeting held on 19th July 2023. Motion. The minutes of the Full Council meeting are accepted as a true record.
23/80	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
23/81	To receive a report from the County Council for items not on agenda.
23/82	To receive a report from City Council for items not on the agenda.
23/83	Correspondence A request has been received to place a banner on Angel Green to advertise the Farleigh Hospice Garden Fete taking place in September.
23/84	Consultations None received.
23/85	Reports from Councillors on outside bodies Local Highways Panel – Councillor Steel (County and City Councillor) Woolards Charity – Councillor Faulds Broomfield Hospital liaison – Councilor Blake Football Sports Clubs – Events and Fundraising Manager Elderly Care Homes – Events and Fundraising Manager Transport – Councillor Thomson Schools – Councillor Bowman Police – Councillor Scott
23/86	To note financial reports for July 2023 To approve the bank statement and reconciliation for July 2023 To note cashbook, income and expenditure for July 2023. To note salary payments for July 2023. Motion: The Council approves the financial records for July 2023 noting the current account reconciliation figure of £4,528.95

23/87	To approve a change of signatories for the CCLA account. Motion. The Council approves of adding Councillors Jo Bowman and Angie Faulds and the removal of Ros Mercer as signatories to the CCLA account.
23/88	To consider a change to the Full Council meeting dates. Motion. The Council approves of removing the scheduled August Council and Committee meetings from the diary of meetings with effect from the August 2024 meeting.
23/89	To consider creating an Earmarked Reserve for anticipated expenditure on the Neighbourhood Plan. Motion. The Council approves of creating an Earmarked Reserve of £5000 to cover further anticipated spending on the Neighbourhood Plan. Finance to come from General Reserve.
23/90	To receive an update on Planning related matters including the local pylons project consultation from Councillor Blake.
23/91	To approve of a communication being sent to Essex County Council highlighting evidence of 20 mph schemes approved in other Local Authorities nationally and further, to request a meeting with Councillor Scott, cabinet member for Highways. Motion. The Council approves of contacting Essex County Council with evidence of 20 mph schemes nationally and to request a meeting with Councillor Scott.
23/92	To receive an update from the Clerk on matters arising from previous meetings.
23/93	To note minutes from the following Committees:
23/93.1	Finance and Personnel Committee – draft minutes from 26 th July
23/93.2	Environment Committee – draft minutes from 9 th August not yet available.
23/93.3	Property & Planning Committee – draft minutes from 5 th July
23/93.4	Communications Committee – No recent meeting
23/93.5	School Lane Working Group – No recent meeting.
23/94	Matters for the next meeting