



Broomfield Parish Council

Draft Minutes of a meeting of Broomfield Parish Council Village Environment Committee, held 13 September at 7.30 pm in Broomfield Village Hall.

E23/113	To note the resignation of Councillor Roy Perry from the Environment Committee
E23/114	Members attending Chairman: Margaret Bleet of Broomfield Parish Council Vice Chairman: Angie Faulds Councillors: Bowman, Scott and Howell other members Nicola Goulter Deputy Clerk and Donna Hance event and fund raising manager for the Village Hall
E23/115	To elect a chairman Margaret Bleet Chairman to Broomfield Parish Council offered to stand in as the Chairman to the Environment Committee till such time a new Chairman has been elected. Proposed by Cllr Bowman seconded by Councillor Scott all others in agreement.
E23/116	Declarations of interests None received.
E23/117	To approve the previous minutes held on the August 9th 2023 Resolved: Motion: The minutes of the last meeting held on August 9 th 2023 are accepted as a true record. Proposed Cllr Howell seconded Cllr Scott
E23/118	Public Question Time. No members of the public present
E23/119	Financial Matters Noted
E23/120	Children's Playground The installation of four small bins to the fence surrounding the playground with one being near the exit to replace the brown bear bin as this has proven difficult to clean. The brown bear bin will be still in the playground as a decorative feature. The village attendant Steve Earley and the premises manager to use an expanding foam to fill the interior of the bin. Proposed by Cllr Bowman seconded Cllr Howell

	The flag arrived and Parish Clerk will get the the Parish Council Logo printed and then will be installed.
E23/121	To note the most recent playground inspection report Noted
E23/122	To receive report from village attendant Noted – The committee would like a more detailed report, the village attendant is currently on holiday
E23/123	To receive health and safety inspections Noted
E23/124	To consider review of the maintenance of the open spaces maintained by the Parish Council The committee discussed having more detailed signs placed in the park and the open spaces giving some history of the village. Including welcome signs and notice boards in the bus stops with the Parish council logo. Maps also suggested. Signs welcome to Broomfield on Scotts Green And Hospital Approach. Also to put a road sign out on the main road with BPC address and contact details Action : Research required for maps and allocation of signs.
E23/125	Church Green We received a quote from JCM Amenity Services for the removal of sleepers from Church Green. All committee members in favour of just removal and making good to the affected area. At present there is no available funding for this work to be carried out. Action: To go to full council
E23/126	Parsonage Green JCM provided a quote for the removal of the bamboo from the pond All committee members agreed with the quote as this need urgent attention. Proposed by Cllr Faulds seconded by Cllr Howell and others in Favour. Action: Deputy Clerk to instruct to carry out the work as a matter of urgency
E23/127	Community Garden Donna Hance reported that the garden was officially opened on the 2 nd September 2023. We were privileged that the Mayor of Chelmsford officially opened the garden with plenty of residents of all ages and Parish Councillors in attendance a great day was had by all. The Mayor of Chelmsford sent a letter thanking BPC for being part of the grand opening. Donna Hance will be having a day dedicated to Children having their chance of a grand opening. Invitations will be sent to the local children’s nursery and cubs group.

E23/128	Centenary wood In order to protect Centenary wood and taking the advice from the Wildlife Report it has become necessary to section off parts of the wood for woodland warriors JCM services sent a quote in accordance with the wildlife report to carry out stage 1 of the 1-5 year report to clear damaged trees.
E23/129	Allotment Site/Association Donna Hance reported that there are five empty plots available. One with a raised bed. A WC has been ordered and funding is in place. MTE electrical have completed the electrical works for the men's shed.
E23/130	Environment Enhancement Flower beds have been erected outside the main entrance and flowers planted.
E23/131	Environmental Plan 1-5 years for Centenary Wood and Parsonage Green Pond Centenary wood Summer 2023 Install information board. install no BBQ Sign Clear Damaged trees Winter 2023/24 Winter 2023/24 Check ash dieback, leave ash shortened standing deadwood, collect and remove fallen leaves. remove half of selected ash trees (E.End). Coppice some of the previously coppiced hazel dead hedge, children's area. Update information board Summer 2024 Update info board Winter 2024/25 Check ash dieback, leave ash shortened standing deadwood collect and remove fallen leaves. Remove remaining selected youngest ash trees (E End) Coppice other half hazel and field maple (E End). Dead hedge Children's area. Log piles for insects. Summer 2025 Update info Board Winter 2025/26 Check ash dieback, leave ash shortened standing deadwood, collect and remove fallen leaves Summer2026 Update info board

	Winter 2026/27 Check ash dieback, leave ash shortened, standing deadwood, Collect and remove fallen leaves. Parsonage Green Pond Summer 2023 Remove bamboo, install information board Winter 2023/24 Cut back East Willow. Ask Essex Ecology for info. On goldfish removal. GCN? Summer 2024 Take photo to assess pond coverage. Grass cutting as per report. Winter 2024/25 Remove wedge of bulrush and sedge (20%) if coverage increased. Summer 2025 Take photo to assess pond coverage. Grass cutting per report.
E23/132	Grass Cutting The village attendant will cut the long grass on Angel Meadow and the David Smith field. The Deputy Clerk tried to obtain three quotes for the grass cutting contract, only one has been received despite numerous calls to the other companies asking for the quotes. Quote received from JCM Services. To carry out the cut and collect of the long grass areas on the village greens. Proposed by Cllr Faulds and seconded by Cllr Howell all other members in favour. Action: Deputy clerk to instruct JCM to carry out the work
E23/133	Memorial Benches Donna Hance spoke to the family of Pat who would be delighted with the prospect of a memorial plaque on the bench Action: To obtain prices

E23/134	Speed watch Two body cameras have been ordered.
E23/135	Chelmer Valley High School Cllr Bowman spoke to the Head Teacher with regards to the litter problem on the cycle path. Cllr Bowman advised that the head teacher has commissioned a team of A level students to tackle the litter problem.
E23/136	Litter Pick 30th September – Donna to co-ordinate as Deputy Clerk is on holiday
E23/137	Football Club A meeting was held with the Football Club on the 16 August 2023. After some discussion it was agreed that the Football Club will have exclusive use of Angel meadow on a Sunday excluding Christmas and Easter and on occasion that Broomfield Parish Council need Angel Meadow for an event whereby plenty of notice will be given to BFC A flat fee of £50.00 will be charged on a weekly basis. The first football match will commence on the 17 th September 2023
E23/138	Basketball Hoop Quotes were obtained for a further basketball hoop for senior players at the opposite side of the playground to be installed. All members agreed that this would be a fantastic addition to the play area as all ages will be catered for. Proposed by Cllr Bleet and seconded by Cllr Fauld and all other members in favour. Action: Deputy clerk to Place order with Sales and Fitness
E23/139	Cottage Gardner's Society Cllr Bleet and Deputy Clerk to visit the site. Open to negotiations
E23/140	Notice Board Refer to E23/138 with reference to signs
E23 141	Kids Shelter The kids' shelter has recently been vandalised. Stuart Jones Premises Manager suggested that the shelter be professionally designed with graffiti. The committee members agreed with this and Donna Hance provided some examples of the type of artwork that can be created by a local artist. Proposed by Cllr Bowman seconded by Cllr Howell and all others in favour.

E23/142	Correspondence received. None
E23/143	Matters for the next meeting.
E23/144	Meeting Closed at 21.29