



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 20th September 2023 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

Mark Hembury
Clerk to the Council

23/95	Members attending. Motion. To record and accept apologies for absence.
23/96	Declarations of interests To receive any declarations of interests from Councillors.
23/97	To approve the minutes of the Council Meeting held on 16th August 2023. Motion. The minutes of the Full Council meeting are accepted as a true record.
23/98	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
23/99	To receive a report from the County Council for items not on agenda.
23/100	To receive a report from City Council for items not on the agenda.
23/101	Correspondence Two letters of complaint received regarding Centenary Wood.
23/102	Consultations None received.
23/103	Reports from Councillors on outside bodies Local Highways Panel – Councillor Steel (County and City Councillor) Woolards Charity – Councillor Faulds Broomfield Hospital liaison – Councilor Blake Football Sports Clubs – Events and Fundraising Manager Elderly Care Homes – Events and Fundraising Manager Transport – Councillor Thomson Schools – Councillor Bowman Police – Councillor Scott
23/104	To note financial reports for August 2023 To approve the bank statement and reconciliation for August 2023 To note cashbook, income and expenditure for August 2023. To note salary payments for August 2023. Motion: The Council approves the financial records for August 2023 noting the current account reconciliation figure of £17,839.17

23/105	To note the response sent on behalf of the Parish Council regarding the recent Pylons consultation.
23/106	With the imminent arrival of the new village sign, the Council is asked to consider the options for re-locating and any refurbishment of the existing original signs.
23/107	To consider a grant request from Broomfield Village Hall Charity for £800 to provide additional staffing in the short-term to support Coffee mornings and the Lunch Club. Motion. The Council approves of a grant of £800 to provide financial assistance to the Village Hall Charity to ensure the continuation of the Coffee mornings and Lunch Club.
23/108	To approve the expenditure of £577 on an additional storage container to support the provision of the Health and Well-being programme. Motion. The Council approves the expenditure of £577 for the storage container as described.
23/109	To note that a whatsapp group is being proposed by the Events and Funding Manager, to be administered by her, to be used exclusively by staff and Councillors, for the notification of news events, and to seek help and support as necessary on an informal basis.
23/110	To consider the feasibility of preparing a bid under the Community Ownership Fund , for the purchase and operation of the Kings Arms Public House as a community facility.
23/111	To receive an update from the Clerk on matters arising from previous meetings.
23/112	To note minutes from the following Committees:
23/112.1	Finance and Personnel Committee – no recent meeting to consider.
23/112.2	Environment Committee – draft minutes from 13 th September.
23/112.3	Property & Planning Committee – draft minutes from 6 th September
23/112.4	Communications Committee – No recent meeting
23/112.5	School Lane Working Group – No recent meeting.
23/113	Matters for the next meeting