



# Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council Finance and Personnel Committee to be held on Wednesday 26th July 2022 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

*Mark Hembury*

Mark Hembury  
Clerk to the Council

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| FIN23/1 | <b>Members attending.</b><br><b>Motion.</b> To record and accept apologies for absence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| FIN23/2 | <b>Declarations of interests</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| FIN23/3 | <b>To approve the <a href="#">minutes</a> of the Committee Meeting held 22<sup>nd</sup> March 2023</b><br><b>Motion.</b> The minutes of the Finance Committee are accepted as a true record.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| FIN23/4 | <b>To note the <a href="#">income and expenditure report</a> for Q1 2023-24 and the associated <a href="#">report</a> submitted by Councillor Barnes.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| FIN23/5 | <b>To note the current <a href="#">Earmarked Reserves</a> held by the Parish Council.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| FIN23/6 | <b>To approve an amended <a href="#">contract of employment</a> for the Village Attendant.</b><br>Following advice from the Clerk, the Chairman proposed that the discussion of this agenda item be considered confidential and made the following declaration -The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies."<br><b>Motion</b> The Council agrees that the approval of an amended contract for the Village Attendant will be dealt with as a confidential matter and the meeting will be closed to the public during the discussion of this agenda item. |
| FIN23/7 | <b>Agenda items for the next meeting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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