



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 15th February 2023 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

Mark Hembury
Clerk to the Council

22/164	Members attending. Motion. To record and accept apologies for absence.
22/165	Declarations of interests To receive any declarations of interests from Councillors.
22/166	To approve the minutes of the Council Meeting held on 18th January 2023. Motion. The minutes of the Full Council meeting are accepted as a true record.
22/167	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
22/168	To receive a report from the County Council for items not on agenda.
22/169	To receive a report from the City Council for items not on the agenda.
22/170	Correspondence Letter received – Mill Lane Letter received - Dogs
22/171	Consultations Chelmer Valley Park and Ride
22/172	Reports from Councillors on outside bodies Local Highways Panel – Councillor Daden Woollards Charity – Councillor Faulds Schools – Councillor Bowman Shadow Council – Councillor Bowman Transport – Councillor Thomson Licensed Premises – Councillor Perry Police – Councillor Scott Hospital Liaison – Councillor Mercer/Blake
22/173	To note financial reports for January 2023. To approve the bank statement and reconciliation for January. To note cashbook income and expenditure for January 2023 To note salary payments for January 2023 Motion: The Council approves the financial records for January 2023 noting the current account reconciliation figure of £12,312.55

22/174	To agree a date and format for the Annual Parish Meeting.
22/175	To receive a briefing from the Clerk on the May elections.
22/176	To consider the transfer of employment of Donna Hance from the Village Hall Charity to Broomfield Parish Council. Motion: Subject to the decision made by the Sole Trustee of the Village Hall Charity, the Council approves of the transfer of employment of Donna Hance from the Village Hall Charity to Broomfield Parish Council.
22/177	To consider the commission of a consultation to examine the feasibility of installing electrical charging points on the Village Hall site with the associated costs as shown on the associated documentation.
22/178	To approve a service maintenance contract with Link CCTV for the Village Hall CCTV system. Motion: The Council approves of an annual maintenance contract with Link CCTV at a cost of £1589.13.
22/179	To receive an update from the Chairman on the latest mediation meeting relating to the right of way and other related issues.
22/180	To note minutes from the following Committees:
22/180.1	Finance and Personnel Committee – None since last Council meeting
22/180.2	Environment Committee – Draft minutes from 8 th February
22/180.3	Property & Planning Committee – Draft minutes from 1 st February
22/180.4	Communications Committee – No recent meeting
22/180.5	School Lane Working Group – Chairman to provide an update.
22/181	Matters for the next meeting