



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 15th March 2023 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

Mark Hembury
Clerk to the Council

22/182	Members attending. Motion. To record and accept apologies for absence.
22/183	Declarations of interests To receive any declarations of interests from Councillors.
22/184	To approve the minutes of the Council Meeting held on 15th February 2023. Motion. The minutes of the Full Council meeting are accepted as a true record.
22/185	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
22/186	To receive a report from the County Council for items not on agenda.
22/187	To receive a report from the City Council for items not on the agenda.
22/188	Correspondence None
22/189	Consultations None
22/190	Reports from Councillors on outside bodies Local Highways Panel – Councillor Daden Woollards Charity – Councillor Faulds Schools – Councillor Bowman Shadow Council – Councillor Bowman Transport – Councillor Thomson Licensed Premises – Councillor Perry Police – Councillor Scott Hospital Liaison – Councillor Mercer/Blake
22/191	To note financial reports for February 2023. To approve the bank statement and reconciliation for February. To note cashbook income and expenditure for February 2023 To note salary payments for February 2023 Motion: The Council approves the financial records for February 2023 noting the current account reconciliation figure of £22,154.54

22/192	To approve a new laptop for the Deputy Clerk. Motion. The Council approves of the purchase of a new laptop for the Deputy Clerk at a cost of £1054 including setup and support.
22/193	To consider the completion of an infrastructure plan for the parish. Motion. The Council approves of the completion of an infrastructure plan based upon the model used in the attached document .
22/194	To recognise the service given to the residents of Broomfield Parish over many years by retiring Councillors Les Steed and Ros Mercer. Motion. The Council approves of a motion being sent to the Broomfield Village Hall Charity Trustee to name the large village hall 'The Les Steed Hall' and the small hall as 'The Ros Mercer Hall'.
22/195	To receive an update from the Clerk on matters arising from previous meetings.
22/196	To note minutes from the following Committees:
22/196.1	Finance and Personnel Committee – None since last Council meeting
22/196.2	Environment Committee – Draft minutes from 8 th March
22/196.3	Property & Planning Committee – Draft minutes from 1 st March
22/196.4	Communications Committee – No recent meeting
22/196.5	School Lane Working Group – Chairman to provide an update.
22/197	Matters for the next meeting