



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 19th October 2022 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

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Clerk to the Council

22/91	Members attending. Motion. To record and accept apologies for absence.
22/92	Declarations of interests To receive any declarations of interests from Councillors.
22/93	To approve the minutes of the Council Meeting held on 17th August 2022. Motion. The minutes of the Full Council meeting are accepted as a true record.
22/94	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
22/95	To receive a report from our County Councillor for items not on agenda.
22/96	To receive a report from City Councillors for items not on the agenda.
22/97	Correspondence None received
22/98	Consultations None received
22/99	Reports from Councillors on outside bodies Local Highways Panel – Councillor Daden Woollards Charity – Councillor Faulds Schools – Councillor Bowman Shadow Council – Councillor Bowman Transport – Councillor Thomson Licensed Premises – Councillor Perry Police – Councillor Scott
22/100	To receive a presentation from artist Michael Condron of the new public artwork being prepared for the Channels Estate.
22/101	To note financial reports for August 2022. To approve the bank statement and reconciliation for August 2022. To note cashbook, income and expenditure for August 2022. To note salary payments for August 2022. Motion: The Council approves the financial records for August 2022 noting the current account reconciliation figure of £21,102.70

22/102	To note financial reports for September 2022. To approve the bank statement and reconciliation for September 2022. To note cashbook, income and expenditure for September 2022. To note salary payments for September 2022. Motion: The Council approves the financial records for September 2022 noting the current account reconciliation figure of £96,638.19
22/103	Conclusion of external audit To note the conclusion of the external audit of the Council accounts for 2020/2021
22/104.	Broomfield Parish Neighbourhood Plan
22/104.1	Motion. The Council approves the attached draft Neighbourhood Plan for the purposes of carrying out public consultation in accordance with Reg.14 of the Neighbourhood Plan Regulations.
22/104.2	Motion. The Council approves of any spelling, grammatical or other errors being corrected in agreement with the Council Chairman.
22/104.3	Motion. The Council approves of a separate local needs assessment being commissioned from the Rural Community Council for Essex to be carried out during the consultation period on the draft Neighbourhood Plan, subject to arrangements determined by the Planning Committee.
22/105	Health and Wellbeing Plan The Chairman will provide an update to members.
22/106	Warm Welcome proposal Motion. The Council approves of the grant of £2,300 to the Village Hall Charity for the provision of a Warm Welcome scheme, as set out in the document attached.
22/107	Response to Local Plan consultation Motion. The Council approves of the response drafted by the Planning Committee in response to the Local Plan consultation.
22/108	To receive an update from the Clerk on matters arising from previous meetings.
22/109	To note minutes from the following Committees:
22/109.1	Finance and Personnel Committee – Draft minutes from 24 th August
22/109.2	Environment Committee – Draft minutes from 10 th August
22/109.3	Property & Planning Committee – Draft minutes from 7 th September
22/109.4	Communications Committee – No recent meeting
22/109.5	School Lane Working Group – No recent meeting
22/110	Matters for the next meeting