



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 16th November 2022 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

Mark Hembury
Clerk to the Council

22/111	Members attending. Motion. To record and accept apologies for absence.
22/112	Declarations of interests To receive any declarations of interests from Councillors.
22/113	To approve the minutes of the Council Meeting held on 19th October 2022. Motion. The minutes of the Full Council meeting are accepted as a true record.
22/114	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
22/115	To receive a report from our County Councillor for items not on agenda.
22/116	To receive a report from City Councillors for items not on the agenda.
22/117	Correspondence None received
22/118	Consultations None received
22/119	Reports from Councillors on outside bodies Local Highways Panel – Councillor Daden Woollards Charity – Councillor Faulds Schools – Councillor Bowman Shadow Council – Councillor Bowman Transport – Councillor Thomson Licensed Premises – Councillor Perry Police – Councillor Scott
22/120	To note financial reports for October 2022. To approve the bank statement and reconciliation for October 2022. To note cashbook, income and expenditure for October 2022. To note salary payments for October 2022. Motion: The Council approves the financial records for October 2022 noting the current account reconciliation figure of £17,801.96

22/121	To consider a grant request to Broomfield Village Hall Charity for a total of £15,000 for the remainder of the financial year to cover operating costs (payable in 5 x £3000 amounts) Motion: The Council approves of the grant of £15,000 to Broomfield Village Hall Charity to cover operating costs for the remainder of the financial year 2022/23.
22/122	To consider the implications of the Parish and Town Precept information provided by the City Council for the financial year 2023/24
22/123	Health and Wellbeing Plan The Chairman will provide an update to members.
22/124	To receive an update from the Clerk on matters arising from previous meetings.
22/125	To approve the award of one additional day of annual leave to staff, effective from 1st April 2023, as one of the elements of the Local Government pay award recently agreed. Motion: The Council approves of the award of one additional day of annual leave, such that the minimum paid annual leave entitlement is now 23 days (pro-rata for part time staff).
22/126	To note minutes from the following Committees:
22/126.1	Finance and Personnel Committee – Draft minutes from 24 th August previously noted.
22/126.2	Environment Committee – Draft minutes from 12 th October
22/126.3	Property & Planning Committee – Draft minutes from 5 th October
22/126.4	Communications Committee – No recent meeting
22/126.5	School Lane Working Group – Chairman to provide an update.
22/127	Matters for the next meeting